

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
March 24, 2015

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the March 10, 2015 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3437EFT through #3453EFT in the amount of \$28,392.79 and Blanket Transaction Voucher Approval Document covering vouchers #34274 through #34303, and Electronic Transaction Vouchers #15032001, #15032002 and #15032003 in the amount of \$67,107.10. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Large Onsite Sewage System

The manager stated that at the last meeting he reported that PUD employees were in the Port of Wilma surveying the sewer system when they discovered sewer backed up near Lift Station No. 1. A fuse was replaced and the unit was made operational. In response to the repair employees noticed a steady flow in the sewer system so it was decided to install our sewer monitor to track flow in the system. After several days of monitoring the data showed that sewer flow was at least two times greater than the 3,600 gallons per day that the new Port of Wilma Large Onsite Sewage System is designed to handle. Further research showed that the majority of the flow is coming from the discharge from cooling units and a planer at the Bennett Lumber Mill. In addition, during the rain storm Monday, it was discovered that stormwater was infiltrating the sewer system increasing the flow approximately 300%.

Debbie Snell, the Port of Whitman County Development Manager, was contacted regarding the results. She has forwarded our information to their engineer and the State Department of Health engineer for review. Flow in the sewer system was based on assumptions and assurances from tenants rather monitoring the actual flow. Both of these issues can be resolved and would limit the flow to what the LOSS system is designed for.

## NEW BUSINESS

### Change Tuesday April 14th Commissioners Meeting to Wednesday April 15th

The manager requested changing the next Commissioners meeting from Tuesday April 14, 2015 to Wednesday April 15, 2015 due to commissioner travel to meetings.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve changing the Tuesday April 14, 2015 to Wednesday April 15, 2015 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

## MANAGER'S REPORT

Heights Reservoirs Interior Recoating Project – the manager reported that the contractor has completed the sand blasting the roof and application of the primer coat on the two-million gallon Heights reservoir. The finish coat is being applied this week and should conclude next week. The 2 to 3 week curing of the paint will begin immediately after the final coat is applied.

Port of Wilma Well No. 2 – the manager reported that Well No. 2 in the Port of Wilma will be reassembled tomorrow. The motor has been rewound and a new pump, shaft and column have been purchased. Once installation is complete the well will be tested for proper operation. The output of the well will increase from 700 gallons per minute (gpm) to 800 gpm.

Robert Gall – BAT Certification – The manager reported that operations staff Robert Gall successfully passed the required testing and is now certified as a Backflow Assembly Tester (BAT). The Board congratulated Mr. Gall on this accomplishment.

Open Government Training – Treasurer Bob Sischo reported that tomorrow staff from the State Attorney General's Office and State Archivists office will be providing training at the PUD for locally elected officials and staff. He stated that PUD Commissioners were welcomed to join the morning or afternoon session.

## COMMISSIONER'S REPORT

Commissioner Ridge will be attending Public Power Council meetings Wednesday and Thursday, April 1-2 in Portland, Oregon.

Commissioner Nuxoll will be attending a Watershed Planning Unit meeting Thursday, March 26<sup>th</sup> at the PUD office.

## ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.