

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
November 25, 2014

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the November 10, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1821 and #1822 and vouchers #3307EFT through #3321EFT in the amount of \$37,832.91 and Blanket Transaction Voucher Approval Document covering vouchers #33149 through #33194, and Electronic Transaction Vouchers #14112001, #14112002, #14121501 and #14121502 in the amount of \$124,648.39. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business

NEW BUSINESS

Resolution 14-416 – Appointment of Auditor

The manager presented Resolution 14-416 which provides for the appointment of Joy Welch as Auditor for the PUD. He stated that the Resolution was precipitated by a recent review of past board resolutions. During the process it was discovered that Donald Anderson, who was the District's accountant at the time of his appointment as Auditor in March 1987, was never replaced after his passing in 1990. Deputy Auditors were appointed with Joanne Sabin serving as the first Deputy Auditor having been appointed in June 1999. The manager stated that Joy Welch was appointed as Deputy Auditor in March 2011 per Resolution 11-366.

The manager stated that Joy is fulfilling the role of Auditor for the District and her job description states that she will serve as the Board appointed Auditor. Resolution 87-22 and Resolution 11-366 will be repealed by adoption of Resolution 14-416.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve Resolution 14-416 appointing Joy Welch Auditor and repealing Resolution 87-22 and Resolution 11-366. The question was called for on the motion. The motion passed 3-0.

#### MANAGER'S REPORT

13<sup>th</sup> Street Main Replacement Project – the manager reported that the operations crew completed the 13<sup>th</sup> Street Main Replacement Project on Wednesday, November 19th. Final patching was completed yesterday. Sidewalks remain to be replaced by a contractor and abandoned valve housings will be removed early next year. He stated that the estimated \$1 million project was completed for less than \$400,000 by utilizing PUD staff.

Heights Reservoirs Interior Recoating Project – the manager reported that the finish coating work on the 1 million gallon (mg) reservoir is nearly complete. The contractor will return from the Thanksgiving holiday on Monday December 1<sup>st</sup> to weld the opening back on and complete the finish coating. Once the finish coat is complete the coating will need to cure for 14 days. The manager showed pictures of the interior of the reservoir.

#### COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner Hicks will be attending the Washington PUD Association Annual meeting in Vancouver Washington, December 3-5, 2014.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 p.m.