

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
February 11, 2014

.....

President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

.....

ROLL CALL: PRESENT    Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the January 28, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1799 and 1800 and vouchers #3004EFT through #3019EFT in the amount of \$33,609.65 and Blanket Transaction Voucher Approval Document covering vouchers #32225 through #32282, and Electronic Transaction Vouchers #14020401, #14020402, #14020501, #14050502, #14021801, #14021802 and #14022101 in the amount of \$194,803.22. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Progress Report for Water System Transfer

The manager reported that the Port of Whitman County received the US Army Corp of Engineers (Corp) amendment to the 2nd easement, which separates the fiber optic line from the water line. The Port's Board of Commissioners approved and executed the document at their Commission meeting on February 6<sup>th</sup>. With this step complete the next step is for the easement reassignment document to be provided by the Corp to the Port for approval and signature. Once the PUD and the Corp signs the document a copy will be returned to the Port it for recording and then the PUD can assume ownership of the Port of Wilma Water System. The manager stated that he spoke with Jan Dimke with Bennett Lumber about the PUDs assumption of ownership of the Port of Wilma water system and the work towards the setting of an Industrial Water Rate. Mrs. Dimke stated that she was aware of the pending assumption of ownership by the PUD but was unaware of the proposed Industrial Water Rate. She was encouraged by the direction by the PUD and stated that she would provide the manager with information regarding their estimated water use. He stated that the information provided will help the PUD determine the proper setting of a rate structure for industrial customers.

NEW BUSINESS

Resolution 14-408 – State Local Government Investment Pool Investment Authorization

The manager presented Resolution 14-408 which provides authorization to invest PUD funds with the Washington State Local Government Investment Pool (LGIP). He stated that in June 2013 the Board adopted Resolution 13-400 which provided LGIP investment authorization. Since the adoption of Resolution 13-400, the LGIP was required to provide updated language in their authorizing investment resolution as a result of amended Washington Administrative Codes (WACs). The new WACs required the development of a prospectus by LGIP. The prospectus was provided to the Board for their review prior to the meeting. The manager stated that the new Resolution requires the acknowledgment that you have read and understand the prospectus. The Board stated that they had read and understood the prospectus.

The manager stated that the primary purpose of the Resolution remains in that it is written to provide PUD staff authorization to deposit and withdraw funds into the LGIP and to designate and authorize an individual within the governmental entity to make these deposits and withdrawals and to amend, change or alter the LGIP Transaction Authorization Form. Bob Sischo, Treasurer, is identified as this “authorized individual” in the Resolution to perform these functions.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve Resolution 14-408 providing authorization to invest PUD funds into the Washington State Local Government Investment Pool (LGIP) and identifying Treasurer Bob Sischo as the “authorized individual” to make deposits and withdrawals into the LGIP. The question was called for on the motion. The motion passed 3-0. Resolution 13-400 is repealed.

City of Clarkston Annual Sewer Evaluation Report Agreement

The manager presented an Intergovernmental Cooperation Agreement from the City of Clarkston for the PUD’s preparation of the City’s 2014 Annual Sewer Evaluation Report. He stated that the sewer evaluation report is used by the City to calculate sewer charges for their customers. Water use for the months of January and February by PUD customers within the City of Clarkston is the basis for sewer charges for the year. The manager stated that the text of the agreement remains the same as well as the fees for providing services. Counsel has approved the Agreement.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the Intergovernmental Cooperation Agreement with the City of Clarkston for preparation of their annual Sewer Evaluation Report and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Heights Reservoirs Recoating Project – the manager stated that the Clarkston Heights Reservoirs Recoating Project Contractual Agreement and associated documents were sent to Coatings Unlimited for signature. The Agreement provides for a start date of on or before October 1, 2014.

Potential Sewer Projects – the manager stated that two customers have contacted the PUD about extending sewer to accommodate failed and/or inadequate septic systems. The first one is on 22<sup>nd</sup> Street where a homeowner's septic system has failed. A line installed at this location would be gravity sewer approximately 350 feet into the manhole at the intersection of 10<sup>th</sup> Avenue and 22<sup>nd</sup> Street. The second one would be a 200 foot pressurized line on Dove Drive to accommodate a home whose septic system is inadequate for the number of bedrooms and people in the home.

COMMISSIONER'S REPORT

No Commissioner reports were provided.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.