

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 7, 2012

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll and Gary Hicks. Judy Ridge joined by phone.

PUD Staff: General Manager Tim Simpson and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the April 23, 2012 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1751 and #1752 and vouchers #2352EFT through #2367EFT in the amount of \$29,976.49 and Blanket Transaction Voucher Approval Document covering vouchers #30186 through #30247, and Electronic Transaction Vouchers #12050201, #12050202, #12050401, #12050402 and #12052301 in the amount of \$112,976.59. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Water and Sanitary Sewer Systems Transfer Agreement

The manager reported that he completed research on the costs associated with the necessary improvements and upgrades to the Port of Wilma water and sewer systems before PUD assumption of these utilities from the Port of Whitman County. He stated that the cost of repairing and replacing the items identified in the Port sewer system was estimated at \$70,000.00. The manager stated that estimate was based on the PUD's recent experience with upgrading our lift stations and system maintenance. He stated that the cost estimate includes PUD time in directing the repairs and maintenance. The manager stated that the estimated cost to replace the meters in the Port of Wilma water system with PUD standard Sensus meters that include Automated Meter Reading technology is \$72,000.00. He stated that this cost includes PUD staff time to change out the meters. He stated that cost was high due to a number of the meters being 4" or larger. The manager stated that the cost estimates were added to the water and sewer system transfer agreements. The manager presented to the Board draft Water System Transfer and Sewer System Transfer Agreements for their review. He stated that the Agreements have been reviewed by counsel and have been sent to the Port for their review and comment.

NEW BUSINESS

There was no New Business presented.

MANAGER'S REPORT

Laurel Drive Project – the manager reported that operations staff completed the installation of an 8-inch water main and connected services to the main on Laurel Drive. He stated that the main previously dead ended on this street but was tied into the line on Grandview Drive looping the system together and providing another feed to the Grandview area. He stated that the next project is a 1,000 foot extension of water main on Stafford Court and Meadowlark Lane.

2012 CIP Projects – the manager reported that bids for the 2012 Water Capital Improvement Projects are due Thursday, May 10th at 2:00 pm at which time the bid opening will occur.

Sewer Extension Opportunity – the manager reported that he spoke with a customer on 26th Street regarding the possibility of extending sewer in his neighborhood. The manager stated that the recent success of extending a pressurized sewer line on 11th Avenue between 21st and 22nd Streets and the customer's installation of a grinder pump has opened the door to a cost-effective way to extend sewer to areas that are not served. The manager stated that he is using Small Works Roster contractors who will be providing a cost quote on the extension.

Lewiston Tribune Article – the manager reported that a Lewiston Morning Tribune article touted the PUD's proactive effort to provide IPads to Commissioners to ensure proper email and records retention on the computer server at the PUD. The article was in response to public record requests to the City of Clarkston.

City of Clarkston WWTP Bid Opening – the manager reported that he attended the bid opening for the proposed improvements and upgrades for the City of Clarkston's Wastewater Treatment Plant. He stated that six bids were submitted and ranged from \$10.3 million to \$13.7 million. The base engineer's estimate was \$11.2 million. The manager stated that the lowest bidder did not complete the four (4) required addendums and was disqualified. This firm pulled their bid. The next lowest bidder found a \$430,000 error and requested the return of their bid packet. The manager stated that the third lowest bidder's base bid was \$12.95 million, approximately \$1.75 million higher than the engineer's estimate. The manager stated that he was informed by the City that because the lowest qualified bidder's bid was higher than the engineer's estimate they would seek to re-bid the project. He stated that unfortunately because the two lowest pulled their bids they would be disqualified from bidding in the next round.

COMMISSIONER'S REPORT

Commissioner Ridge attended Energy Northwest meetings in Richland on April 25th and 26th. She stated that discussion occurred regarding the purchase of uranium trailing's at a bargain cost of \$750 million. She stated that because the product was from spent nuclear fuels rods that can be reused it was much less expensive than ENW's normal fuel rod purchases. Commissioner Ridge stated that Tim Sheldon was retained on the Executive Board.

Commissioner Hicks stated that he would be attending Washington PUD Association meetings being held on May 9-11 in Union, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.