

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
June 5, 2012

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 2:30 p.m. at the PUD Office at 1500 Scenic Way.  
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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Gary Hicks.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the May 22, 2012 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1753 and #1754 and vouchers #2383EFT through #2398EFT in the amount of \$31,407.28 and Blanket Transaction Voucher Approval Document covering vouchers #30289 through #30340, and Electronic Transaction Vouchers #12050601, #12060401, #12060402, #12060501 and #12062201 in the amount of \$95,748.26. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Water and Sanitary Sewer Systems Transfer Agreement

The manager reported that he received word from Port of Whitman County Executive Director, Joe Poire that the Port's Commissioners will be discussing the transfer agreements at their Board of Commissioners meeting on Thursday, June 7<sup>th</sup>. Mr. Poire did not indicate whether any action would be taken on the agreements at that time.

City of Clarkston Wastewater Treatment Plant Upgrade Bid Process

The manager reported that at a recent meeting the Clarkston City Council decided to rebid the upgrades to the Wastewater Treatment Plant. The manager stated that he spoke with Clarkston Public Works Director Jim Martin about the decision. Mr. Martin stated that the project will be rebid without any changes to the project but he was not certain about the Council's direction regarding funding. He stated that the Council wants to have funding secured prior to the rebid taking place but additional funding from the Department of Ecology cannot be applied for until October. He stated that securing of funding prior to rebidding the project could delay the project start date up to a year.

City of Asotin Water Rights Usage Contract

The manager stated that at the last meeting the Commissioners tabled action on the City of Asotin Water Rights Usage Contract and directed the manager to counter the City's proposal of \$1,000.00 per year standby charge and ten (10) year contract term with an annual standby or availability fee of \$1,750.00 and a minimum five (5) year contract term. The manager reported that he contacted Mayor Vikki Bonfield after the meeting stating the Board's proposed terms. The manager reported that on May 31<sup>st</sup> he received a phone call from Mayor Bonfield stating that the City of Asotin Council had accepted the PUD's terms. The manager presented the City of Asotin Water Rights Usage Contract requesting Board approval and authorization to execute the Contract.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks to approve the Water Rights Usage Contract with the City of Asotin and authorizing the General Manager to execute the Contract. The question was called for on the motion. The motion passed 3-0.

NEW BUSINESS

Resolution 12-385 – Adoption of 2012 Comprehensive Water System Plan

The manager presented Resolution 12-385 which provides for the adoption of the 2012 Comprehensive Water System Plan (WSP). He stated that beginning in 2011 we have been working on the update of our WSP. He stated that every six (6) years the Washington State Department of Health (DOH) and state regulations require that Group A water systems update their planning document. A Draft Water System Plan was sent to DOH and the Department of Ecology (Ecology) at the end of February for their review. The Draft WSP generated one comment from Ecology that was quickly resolved and five (5) comments from DOH that were also quickly resolved. A Final WSP was sent to DOH and Ecology on May 21st for their approval. In addition, copies of the WSP have been provided to the City of Clarkston and Asotin County for their concurrence as required. The manager stated that final approval of the plan by DOH should occur later this month. He stated that as a part of the final approval the Board of Commissioners of a water system are required to adopt the WSP by resolution.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks approving Resolution 12-385 adopting the PUD 2012 Comprehensive Water System Plan. The question was called for on the motion. The motion passed 3-0.

Snake River Salmon Recovery Board – WRIA 35 Watershed Coordination Agreement

The manager presented an agreement with the Snake River Salmon Recovery Board (SRSRB) for \$27,500 in funding for the WRIA 35 Watershed Planning Unit for continued integration and coordination of the WRIA 35 watershed and regional salmon

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recovery plans. The manager stated that funding is for a 12-month period beginning July 1, 2012 and ending June 30, 2013. He stated that this agreement is similar to our previous agreements with the SRSRB. The SRSRB funding will be used for administrative purposes paying for salaries, benefits and travel to and from meetings. The manager recommended Approval of the Interagency Agreement between the Walla Walla Community College, the SRSRB fiscal agent, and the PUD.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge approving the Interagency Agreement with the State of Washington Walla Walla Community College and Snake River Salmon Recovery Board for WRIA 35 Watershed Integration and Coordination and authorizing the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

### MANAGER'S REPORT

Watershed Director – the manager reported that Brad Johnson, WRIA 35 Watershed Director, has received an appointment to the Snake River Salmon Recovery Board as Asotin County's representative. The manager stated that Asotin County Board of Commissioners recommended and approved his appointment.

May Monthly Operations Report – the manager reported that water production for the month of May was 78% higher than in May 2011. He also reported that water revenue was approximately \$17,000 higher than last year at this time. Rainfall in May of this year was .64" as compared to 3" for the same month last year.

2012 Water CIP – the manager reported that a pre-construction meeting was held today with contractor M.L. Albright & Sons (Albright) to review the Water Capital Improvement Projects. He stated that representatives from engineer firm Murray, Smith and Associates, Tri-State Hospital and the Army Corp of Engineers were in attendance. Construction is slated to start on either Monday June 11<sup>th</sup> or Monday June 18<sup>th</sup> depending on material acquisition by Albright. Albright will start with the 7<sup>th</sup> Avenue project.

The manager stated that a change order has already developed on the project. The manager requested that the placement of galvanic anode protection be dropped from the project. He stated that this represents approximately \$130,000 of cost that will be removed. Albright concurred with the change to the project. Galvanic anodes protect the metal attached to the water line from deteriorating from stray currents that can come from nearby gas lines. An impressed current comes from gas lines due to the electronic cathodic protection used because of the high corrosive nature of natural gas. The manager stated that soil in our area is resistant to this current and the water system has not had problems with deterioration on metal fitting due to impressed current.

Sewer Extension Opportunity – the manager reported that additional opportunities to extend sewer service have arisen. He stated that he is currently looking into costs for installing sewer on 26<sup>th</sup> Street north than east on 8<sup>th</sup> Avenue to Reservoir Road. In addition customers on Valley View Drive east of Scenic Way have requested connection to the sewer system. Staff is looking into the request determining where sewer could be constructed and then checking the cost of the construction of either a pressurized or gravity sewer main or the combination of both.

#### COMMISSIONER'S REPORT

Commissioner Hicks will be attending the American Water Works Association 2012 Conference in Dallas, Texas on June 10<sup>th</sup> through June 14<sup>th</sup>.

Commissioner Nuxoll will be attending the Public Utility Risk Management System semi-annual meeting in Burien, Washington on June 6<sup>th</sup> through June 7<sup>th</sup>.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 3:15 p.m.