

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 23, 2012

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Gary Hicks.

PUD Staff: General Manager Tim Simpson and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the April 10, 2012 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2337EFT through #2351EFT in the amount of \$24,859.63 and Blanket Transaction Voucher Approval Document covering vouchers #30127 through #30185, and Electronic Transaction Vouchers #12042001, #12042301, #12042401 and #12043001 in the amount of \$102,858.84. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Water and Sanitary Sewer Systems Transfer Agreement

The manager reported that he contacted Port of Whitman County Executive Director, Joe Poire after the April 23rd meeting stating to him that the PUD Board of Commissioners voted to begin the process of assuming the water and sewer systems from the Port. He told Mr. Poire that the Board stated that they want the water and sewer system divided into two separate transfer agreements primarily because the water system upgrades and repairs will take less time than the upgrades and repairs to sewer system. He also stated to Mr. Poire that the Board also directed that the water meters would need to be changed to PUD standard 100 cubic foot Sensus Electronic Read meters before assumption of the water system. The manager told Mr. Poire that as part of the agreements language will be included detailing the work that will be performed by the PUD and paid for by the Port.

The manager reported that he separated the original transfer agreement into two draft agreements, one for each system, and sent them to counsel for review. The manager reported that he has identified all the meters in the Port and has requested a price quote for the meters. He stated a quote should be available by next week. He stated that he

will add in an estimate of the cost for PUD employees to change out the meters. Once he has the information he will communicate with Mr. Poire about the cost and then present it to counsel for inclusion in the water system transfer agreement. The manager stated that Mr. Poire has verbally agreed to allow up to \$80,000 in material, labor and equipment for maintenance and repair of the wastewater system.

NEW BUSINESS

Change the Tuesday May 8, 2012 meeting to Monday, May 7, 2012

The manager stated that due to commissioner travel he is requesting that the meeting scheduled for Tuesday, May 8, 2012 be changed to Monday, May 7 to begin at 5:30 pm.

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to change the next regular meeting from Tuesday, May 8, 2012 to Monday, May 7, 2012 to begin at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Sewer Main Line Project – the manager reported that work on installation of 650 feet of 3-inch pressurized sewer line was completed on 11th Avenue between 21st and 22nd Streets. He stated the one customer has connected utilizing a grinder pump system. Other homeowners have expressed an interest in connecting to the line. The manager stated letters will be sent homeowners in the area letting them know that the sewer line was installed and available for connection to their home.

2012 CIP Projects – the manager reported that a mandatory pre-bid meeting for the 2012 Water Capital Improvement Projects is scheduled for Thursday, April 26th at 10:00 am. He stated that we have received a good response to the project bid advertisement.

Mr. K's Sewer Connection – the manager reported that spoke with the Asotin County Health Department regarding Mr. K's on Appleside Boulevard and the requirement for them to connect to the existing 3-inch pressurized sewer line. Officials at the Health Department informed him that Mr. K's would have to connect within 6 to 9 months.

Office Landscaping Quotes – the manager reported that he is seeking quotes for landscaping at the PUD office. He stated that a plan was developed last year by Don Brigham and funds were identified in the budget for this work.

Chestnut PRV Project – the manager presented a video showing the placement of a prefabricated Pressure Reduction Valve (PRV) vault on the 1300 Block of Chestnut Street.

Quail Ridge Golf Course – the manager reported that he has been working with staff at Quail Ridge Golf Course and staff from Clearwater Power Company to identify problems with voltage overloads on Quail Ridge’s well motor. He stated that last August the golf course’s motor burned up due to what the pump motor manufacturer called an electrical overload. The manager stated that he is looking into whether this was a PUD electrical issue or a well motor issue.

25th Anniversary Advertisement – the manager reported that an advertisement celebrating the PUDs 25th Anniversary appeared in the Lewiston Morning Tribune on Sunday, April 22nd.

COMMISSIONER’S REPORT

Commissioner Ridge attended the Washington PUD Association meetings on April 11-13th in Olympia. She reported that commissioners spent a good portion of their time trying to figure out the upcoming elections for Association leadership. She stated that focus was on changing the by-laws moving away from alternating between an east side of the state candidate versus a west side of the state candidate. In the end the group decided to wait until after this year’s elections to change the by-laws which will allow any PUD commissioner regardless of geographic location to run for the Association leadership positions.

Commissioner Hicks stated that he would be attending the 2012 Capital Improvement Project Pre-Bid meeting at the PUD office on Thursday, April 26th.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.