

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
October 24, 2011

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT      Commissioners: Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob  
Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the October 11, 2011 Regular Meeting and Regular payment of the Transaction Vouchers covering vouchers #2162EFT through #2175EFT in the amount of \$23,423.91 and Blanket Transaction Voucher Approval Document covering vouchers #29560 through #29606, and Electronic Transaction Vouchers #111018, #111020, #11102401 and #11103103 in the amount of \$129,866.59. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

Surplus Property at 2700 Block of Highline Drive – Bid No. 2

The manager stated that in June of 2010 the Board declared surplus the 1.46 acres located on the 2700 Block of Highline Drive. Earlier this year the property was put up for bid and the PUD received three bids (offers) on the property. The offers received were in the amount of \$300.00, \$15,000.00 and \$20,000.00. Randy and Christine Cox submitted the offer of \$20,000.00 and were approved as the highest bidder at the PUD meeting held on April 12, 2011. The manager stated that after a few months of negotiating the contract and receiving title commitment insurance, Mr. and Mrs. Cox rescinded their offer due to a major medical issue in their family.

The manager stated that after the first offer was rescinded he contacted Mr. and Mrs. Osburn, the second highest bidder, seeking their interest in purchasing the property. The Osburns were favorable toward purchasing the property but wanted to make sure that the property would perk for installation of a septic system. The manager stated that on Friday, October 21<sup>st</sup> PUD crew members met Mrs. Osburn and an Asotin County Health District official to conduct a test dig on the property. A hole was dug and it was determined by the Health District official that a septic system could be installed on the property.

Based on this information and the Osburn's willingness to purchase the property, the manager recommended accepting the offer of \$15,000.00 on the property from Mr. and Mrs. Osburn and developing a property purchase and sale agreement with them. The Board directed Counsel Scott Broyles to develop a property sale agreement and secure title insurance commitment.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll approving the offer by Steve and Gayle Osburn in the amount of \$15,000.00 for the surplus real property located on the 2700 Block of Highline Drive. The question was called for on the motion. The motion passed 2-0.

#### NEW BUSINESS

##### PURMS Self Insurance Agreement Amendments

The manager presented copies of the proposed amendments to the Public Utility Risk Management System (PURMS) Self Insurance Fund Agreement (SIA) which covers the liability, property and health insurance pools. PURMS Board Representative Commissioner Nuxoll stated that the development of the SIA amendments have been a two-year process and were initiated to address changes made to state code due to national fiscal issues. Commissioner Nuxoll stated that the amendments address proper funding of contingencies and puts PURMS squarely in the hands of the Public Utility Districts that make up the pool. He stated that it outlines succession for the current administrator Dick Rodruck. The manager stated that PURMS attorney Jan Essenburg is currently working on a resolution for each PURMS member that would provide for adoption of the amendments to the SIA. The manager stated that the resolution will be provided prior to the next meeting. He stated that the executive committee of PURMS will formally adopt the SIA amendments at their meeting being held on Thursday, November 10<sup>th</sup>.

##### Change the Tuesday November 8, 2011 Meeting Date to Monday November 7, 2011

The manager stated that due to commissioner travel to meetings he is requesting that the meeting scheduled for Tuesday, November 8, 2011 be changed to Tuesday, November 7, 2011 beginning at 5:30 pm.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to change the Board of Commissioner meeting date from Tuesday, November 8, 2011 be changed to Tuesday, November 7, 2011 beginning at 5:30 pm. The question was called for on the motion. The motion passed 2-0.

### MANAGER'S REPORT

Water Right Change Application ROE – the manager reported that he spoke with Dan Tolleson with the Department of Ecology regarding the final decision on the Report of Examinations (ROE) that were posted on Ecology's website. Mr. Tolleson reported that to date, he has not received any appeals on the decision regarding our water right change application. The final day to receive an appeal is Friday November 4<sup>th</sup>.

Watershed Planning Instream Flow Rule – the manager reported Mia Bellon, Water Resource Manager for the Department of Ecology informed the Watershed Planning Unit that they do not have the resources to begin the process of rule setting on the Instream flows agreed upon in our Water Resource Inventory Area. She stated that with their limited resources they are focusing on areas with higher populations and water issues.

Commissioner Redistricting – the manager reported that the Asotin County Commissioners have begun the process of redistricting their commissioner districts based upon the 2010 Census. The PUD Commission is delaying finalization of their process until it is determined that voter precincts will not change through the County process.

WPUDA 2012 Budget – the manager presented the 2012 Washington PUD Association Budget. He stated that Asotin PUD dues will not increase in 2012.

### COMMISSIONER'S REPORT

Commissioner Ridge will be attending Energy Northwest Meetings in Richland on October 25-27, 2011.

### ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 pm.