

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
June 28, 2011

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Don Nuxoll and Gary Hicks. Judy Ridge joined by phone.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the June 17, 2011 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2046EFT through #2059EFT in the amount of \$24,410.14 and Blanket Transaction Voucher Approval Document covering vouchers #29203 through #29236, and Electronic Transaction Vouchers #11062201 and #11062801 in the amount of \$119,208.24. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There was no old business was presented.

NEW BUSINESS

Watershed Planning Director Employment Agreement

The manager presented an Employment Agreement for the Water Resource Inventory Area 35 – Middle Snake Watershed Planning Director, Brad Johnson. The manager stated that as the lead entity for the WRIA 35 Watershed, the Asotin County PUD is responsible for contracting and employing positions necessary to meet the needs and obligations of the Planning Unit. He stated that any work and positions are paid for with grant and project funding. The manager stated that due to the significant budget cuts to the Water Resources Program for the Washington State Department of Ecology for the 2011 through 2013 biennium we will not receive the expected funding for our Planning Unit. He stated that there is a chance that we will receive funding for our stream gauge monitoring but it will be limited.

The manager stated that the Snake River Salmon Recovery Board (SRSRB) has confirmed that they will provide funding in the amount of \$27,500 for the fiscal year beginning July 1, 2011 through June 30, 2012. In addition, Brad has secured funding with a company called Eco Logic Research, Inc. who has secured funding from the SRSRB for an Intensely Monitored Watershed project in the Asotin Creek basin. The manager reported that this funding is for approximately \$18,000 and more may be added if available. The manager stated that several project applications have been submitted for the watershed but notification of those projects will not occur until November. If those projects are approved funding will begin in January 2012.

The manager stated that due to the funding shortfall for the entire fiscal year he is recommending a month-to-month Employment Agreement with Mr. Johnson dependent upon available grant funding. The manager stated that there appears to be enough funding to get us through October or November but funding is highly dependent on approval from various agencies. Counsel Scott Broyles and Mr. Johnson have reviewed and made comments and changes to the document. The manager requested approval and authorization to execute the agreement.

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the Employment Agreement between the PUD and the Watershed Planning Director Brad Johnson and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

NOANet Expansion – the manager provided a NOANet report showing current and proposed fiber optic telecommunication lines. The report showed the expansion of fiber into Asotin County.

PURMS Health Insurance Refund – the manager reported that the new PURMS Health and Welfare deposit recalculation is complete. He stated that based on our experience from April 2008 to March 2011, our delta dropped significantly and we will be receiving a refund of \$27,038.05.

Fiscal Year 2010 Audit – the manager reported that the state auditor has completed the audit and the review by supervisors is near completion. The manager expects an audit exit conference to be held in early July.

Project Activity – the manager reported that work on the water and wastewater system hydraulic analysis is near completion and work on the water system plan update has begun and is progressing. He stated that the crew just wrapped up replacement of a water main and services on 11th street between Fair and Bridge Streets.

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Upcoming Meetings – the manager reported that this year's Energy Northwest Member Forum will be held in Richland on September 7-8 and the PUD Association Water Workshop will be held in Leavenworth on September 28-30. The manager reported that PUD Association Executive Director, George Cann will visit our PUD on Tuesday, August 23rd.

COMMISSIONER'S REPORT

Commissioner Nuxoll reported that with regards to the Health and Welfare pool with PURMS, the Asotin PUD has had the lowest experience rating resulting in the refund mentioned by the manager.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 pm.