

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 25, 2011

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Gary Hicks.

PUD Staff: General Manager Tim Simpson and Counsel
Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the July 12, 2011 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2075EFT through #2088EFT in the amount of \$24,089.34 and Blanket Transaction Voucher Approval Document covering vouchers #29281 through #29315, and Electronic Transaction Vouchers #11072001 and #11072101 in the amount of \$49,560.75. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

2010 Census Commissioner Redistricting

The manager reported that as directed he contacted the Asotin County Auditor's office to find out what the cost savings would be if the Board chose to change commissioner district's boundaries with the goal of minimizing the splitting of voter precincts or to leave boundaries as is and splitting voter precincts. The manger stated that the Auditor did not know what the cost savings would be but requested that the boundaries align with voter precincts as much as possible.

The manager stated that under the current 2010 census based on 2000 commissioner district boundaries, District 1-Judy has 6,201, District 2-Don has 6,384 and District 3-Gary has 6,679. The redistricting company that the PUD is working with, Sammamish Data, is recommending the following population distribution in order to minimize the splitting of voter precincts; District 1-Judy; 6,561, District 2-Don; 6,502 and District 3-Gary; 6,201. The manager stated that the deviation with leaving boundaries as they would be 7.2% versus 5% if Sammamish's recommendation is accepted. After further discussion the Board decided to wait until the County Commissioner Districts are set in order to avoid conflict in case the county changes voter precincts.

Port of Clarkston Water and Sewer Line Construction Bills of Sale

The manager reported that Counsel has reviewed the Bills of Sale for both the water and sewer lines constructed by the Port of Clarkston for their proposed business park. The manager stated that sewer line runs from 6th Avenue Northwest towards the property whereas the water line runs from Ben Johnson Road West then South on Evans Road. The manger stated that both lines were inspected during and after construction.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks to approve Port of Clarkston Water and Sewer Line Bills of Sale and authorize the General Manager to execute the documents. The question was called for on the motion. The motion passed 3-0.

Surplus Property

The manager stated that the sale of the property at 1500 16th Avenue is going well. He stated that church has signed the access easement and the easement and the map of the property being sold has been recorded at the county. He stated that the buyers have a copy of the purchase agreement and are currently reviewing it. Title insurance was also secured. He stated that a request for rezoning the property from public/semi-public to medium to low density residential has been submitted to the county for consideration. The rezoning request will be heard at the Planning and Zoning Commission meeting on August 2nd. He stated that the county has provided a determination of Non-Significance for the required State Environmental Plan Act (SEPA) Environmental Checklist.

The manager stated that the prospective buyer for the 1.46 acres of property on the 2700 Block of Highline Drive contacted him and stated that he would be unable to complete the purchase due to his wife's illness. The manager stated that the buyer of the 1500 16th Avenue property submitted a bid of \$15,000.00 for the property and has expressed an interest if the sale to the highest bidder did not go through. The manager stated that he would contact them and see what their interest is.

NEW BUSINESS

There was no New Business presented.

MANAGER'S REPORT

Water Rights Change Application – the manager reported that he was contacted by Dan Tolleson, Department of Ecology, regarding our water right change application. He requested the submittal of an updated SEPA for the application. The manager stated that the original SEPA was submitted in 2007 as part of the request from Ecology to consolidate our water rights under the then recently approved water system plan. The

manager stated that he prepared and submitted a new SEPA for Mr. Tolleson's review. The manager reported that due to legislation requiring Ecology to process 500 water right applications in this fiscal year our application will likely be processed sooner. The manager stated that only Keith Stoffel in the Eastern Regional office will review the application and then forward it to Ecology's Attorney General for their review along with other change applications. The manager stated the Mr. Stoffel has nearly completed our change application review.

Siebly Hydrant – the manager reported that the County has given Barc Siebly 60 days to get his fire hydrant, located at the Jawbone Flats Storage Units off of Highland Avenue, connected to our water system. The manager stated that he has been working with Mr. Siebly to connect either on the main in the right-of-way on Fleshman Way or at the original location where progress stopped because an access dispute. The original line was installed on private property without consent of the owner. The manager stated that the original line would be acceptable only if the property owners give their consent otherwise the line will be ran south on Mr. Siebly's property to the right-of-way and then West to connect to the water main.

Watershed Funding – the manager reported that after he sent the letter regarding Watershed Planning Unit funding to legislators and Ecology he received a response from Representative Susan Fagan requesting a meeting to learn more about our Planning Unit activities. He stated that a group from the Planning Unit, including Commissioner Nuxoll will meet Representative Fagan on Tuesday, July 26th at 2:30 pm.

Storage Units – the manager reported that staff is seeing an increase in activity around the storage units from those who do not have a unit rented. He stated that he will request a quote for fencing the area in order to secure it to keep out unwanted traffic.

COMMISSIONER'S REPORT

Commissioner Hicks attended the Washington PUD Association meetings at Okanogan PUD on Wednesday July 13-15. He reported that Executive Director George Cann is beginning to lay out a plan to reorganize the PUD Association. He stated that rather than having monthly meetings the commissioners would meet every two months. Commissioner Hicks stated that there appeared to be positive change coming. He reported that Grays Harbor PUD explained that their decision to leave the Association is not cast in stone. Grays Harbor had to submit a letter before the deadline to avoid paying dues if they ultimately decide to leave. Grays Harbor commissioners stated that they would make a final decision in August.

Commissioner Ridge will be attending an Energy Northwest Board meeting in Richland on Tuesday, July 26-28.

Meeting Minutes
July 25, 2011
Page 4

ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 pm.