

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
August 9, 2011

---

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

---

ROLL CALL: PRESENT    Commissioners: Don Nuxoll, Judy Ridge and Gary Hicks.

PUD Staff: General Manager Tim Simpson.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the July 25, 2011 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1717 through #1718 and vouchers #2089EFT through #2103EFT in the amount of \$27,339.75 and Blanket Transaction Voucher Approval Document covering vouchers #29316 through #29376, and Electronic Transaction Vouchers #11071901, #11080201, #11080202, #11080501 and #11080502 in the amount of \$112,878.01. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

No Old Business was presented.

NEW BUSINESS

Revision No. 1 to Exhibit B of Bonneville Power Administration Power Sales Agreement

The manager presented Revision No. 1 to Exhibit B of our Power Sales Agreement with the Bonneville Power Administration. The manager stated that the revision establishes the PUD Contract High Water Mark (CHWM), Provisional CHWM Amount and Contract Demand Quantities under the Agreement. He stated that establishing the CHWM the final step in the process completing the new Power Sales Agreements. Fortunately BPA revised our CHWM up to allow for growth or the addition of sources that will need energy. The CHWM is that maximum we can go before power will have to be purchased from BPA based on the current market rates.

The manager also reported that the rate increase, which was originally expected to be nearly 45% then reduced to 38% was reduced even further to 30%. The manager stated that the large increase was due to the way our demand charges will be calculated.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve Revision No. 1 to Exhibit B of the Bonneville Power Administration Power Sales Agreement and authorize the General Manager to execute the documents. The question was called for on the motion. The motion passed 3-0.

Real Estate Purchase and Property Sales Agreement – 1500 16<sup>th</sup> Avenue

The manager presented a Real Estate Purchase and Sale Agreement between the PUD and Steve and Gayle Osburn for the sale of 2.83 Acres of property located at 1500 16<sup>th</sup> Avenue. The manager stated that the property was recently approved for rezoning by the Asotin County Commission from public/semi-public to medium density residential. He stated that an easement for access to the property has been secured from Abundant Life Church. The manager stated that all that remains is a commitment for title insurance from the title company.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Gary Hicks approving the Real Estate Purchase and Sale Agreement between the PUD and Steve and Gayle Osburn for the 2.83 acres of property located on the 1500 16<sup>th</sup> Avenue and authorizing the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

Resolution 11-368 – Relating to the Sale of Surplus Property at 1500 16<sup>th</sup> Avenue

The manager presented Resolution 11-368 which identifies the steps taken to surplus the property located at 1500 16<sup>th</sup> Avenue, acceptance of the offer, authorization of the manager to execute the Purchase and Sale Agreement and providing authorization for the manager to execute closing documents, including the statutory warranty deed on behalf of the PUD.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approved Resolution 11-368 relating to the sale of surplus property at 1500 16<sup>th</sup> Avenue authorizing the General Manager to execute closing documents, including the statutory warranty deed on behalf of the PUD. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Fencing of Storage Units – the manager reported that he received a quote in the approximate amount of \$7,000.00 to fence our storage unit property above the PUD office. The manger stated that storage unit break-ins and other activity on the property has prompted the need to fence the property in order to protect our assets and documents which are parked and stored in this facility.

Water Rights Change Application – the manager stated that the prepared and submitted new SEPA as a part of our water rights change application has been accepted and approved by Ecology. The manager stated that Keith Stoffel in the Eastern Regional office has completed his review of our water rights change application. The application has been sent to Ecology’s Attorney General’s office for their review.

Barc Siebly Fire Hydrant – the manager reported that he has received consent from one property owner to access their property in order to complete the fire hydrant that will serve Barc Siebly’s storage units. The manager stated that this has been an ongoing issue since 2003. The manager stated that he is awaiting property access approval from the second landowner before work begins.

Port of Clarkston EDA Grant – the manager reported that he contacted the Port of Clarkston to request termination of the operations and maintenance agreement for the water and sewer system that is to serve the proposed business park. The request was made due to the fact that the Port was denied the US Economic Development Association grant. The manager stated that the agreement stipulates that if the Port did not receive the EDA grant that the agreement could be terminated. The manager reported that the Port’s manager stated that they have decided to appeal the denied grant application.

Bob Sischo WFOA – the manager reported that for the fourth year Treasurer Bob Sischo has received a Professional Finance Officers Award from the Washington Finance Officers Association. The Commission congratulated him on this achievement.

#### COMMISSIONER’S REPORT

Commissioner Ridge attended an Energy Northwest (ENW) Board meeting in Richland on Tuesday, July 26-28. She stated that the current refueling outage for the Columbia Generating Station will likely be extended to a September completion date. She reported that ENW prevailed in a lawsuit over the refusal of the federal government to open Yucca Mountain for spent fuel rod storage. She reported that the Energy Services Department overseen by Jack Baker received a poor performance in a recent performance audit. Commissioner Ridge stated that CEO Mark Reddman is seeking to hire two additional staff experienced in nuclear power. She stated that compensation for these and other employees will be reviewed.

Commissioner Nuxoll reported on the meeting with Washington State Representative Susan Fagan. He stated that the meeting went well and she appeared very interested in what has been achieved through the collaborative Watershed Planning Process in our Water Resource Inventory Area. Commissioner Nuxoll stated that the primary message was presented was that we need funding to continue the process that has been successful and to complete the rulemaking for our Instream Flows adopted by the planning unit.

Meeting Minutes  
August 9, 2011  
Page 4

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 pm.