

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
March 28, 2017

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the March 13, 2017 Regular Meeting and payment of the Transaction Vouchers covering vouchers #4256EFT through #4272EFT in the amount of \$32,288.51 and Blanket Transaction Voucher Approval Document covering vouchers #36853 through #36889 and Electronic Transaction Vouchers #17031501, #17031502 and #17041301 in the amount of \$70,357.69. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, April 11th Commission Meeting Date to Monday, April 10th

The manager requested changing the next Commission meeting date from Tuesday, April 11, 2017 to Monday, April 10, 2017 due to commissioner travel to meetings.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve changing the Tuesday, April 11, 2017 meeting to Monday, April 10, 2017 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

Set Board Work Session for Monday, April 10th

The manager requested a Board Work Session prior to the next regular meeting on April 10, 2017 to discuss a variety of issues related to operations, finance and administration and to hear updates about PURMS and other membership organizations. The manager stated that there should have adequate time to discuss all these items if the meeting began at 4:00 pm. The manager presented a draft agenda for commissioner review. The manager stated that the Work Session would adjourn at approximately 5:15 to allow a recess prior to the regular meeting.

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve a Board Work Session for Monday, April 10, 2017 beginning at 4:00 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Capital Improvement Projects – the manager reported on the 2016 Capital Improvement Projects (CIP) completed and the cost and statistics associated with those projects. He also discussed the CIP completed in the years 2012-2016 and costs associated with these projects. He stated that approximately seven (7) miles of water main has been replaced over the five-year period.

Valve Exercising – the manager stated that the operations crew has been performing valve exercising throughout the system. During this process they discovered two (2) broken mainline valves that will need to be repaired. Tomorrow they will shut down the water main on Walk Lane, Neal Drive, Walk Court and Parkview Court. The customers have been notified that the shutdown will be from 8am-3pm. Thirty-five (35) customers will be affected by this shut down. On Thursday they will shut down the mainline on Florence Lane, North of Rolling Hills Drive from 8am-3pm. Thirty-six (36) customers will be affected by this shut down.

Bridge Street Service Replacements – the manager stated that traffic will be diverted on Bridge Street starting Monday, April 3rd to replace old galvanized water service lines in advance of the State Department of Transportation road grinding and asphalt overlay this summer. Traffic diversions will occur intermittently over the next 2 weeks dependent upon the progress made on the service replacements.

City of Asotin Booster Pump – the manager reported that installation of the second new pump at the City of Asotin's Booster Station began yesterday and should conclude with operation testing tomorrow.

Financial Report – The manager reported that through today revenue stands at approximately \$865 thousand and expenses are at \$960 thousand. The Operating Fund balance is \$2.024 million.

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COMMISSIONER'S REPORT

There were no Commissioner Reports provided.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.