

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
December 6, 2016

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

PUD Staff: General Manager Tim Simpson. Legal Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the November 21, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1884 through #1886 and vouchers #4137EFT through #4153EFT in the amount of \$35,596.10 and Blanket Transaction Voucher Approval Document covering vouchers #36448 through #36503 and Electronic Transaction Vouchers #16120201, #16120501 and #16122001 in the amount of \$193,501.61. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Alpowa Creek Implementation Project Grant Time Extension

The manager stated that Brad Johnson, Palouse Conservation District, has requested a time extension for the Alpowa Creek Implementation Project Grant from a final closing date of November 30, 2016 to June 30, 2017. The PUD is the sponsor for this project.

The reasons given for the time extension is to allow for planning and implementation of actions to alleviate potential legal action from Ecology towards a landowner, new support of existing projects have emerged since the original grant was written and the inability to complete projects identified in the initial proposal due to staff shortages in a busy time of the year for Ecology projects.

The Department of Ecology has approved the time extension request. The extension will allow the remaining \$72,735.16 to be used to complete projects by June 2017.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the time extension for the Alpowa Creek Implementation Project Grant from a final closing date of November 30, 2016 to June 30, 2017 and authorize the General Manager to execute the time extension amendment to the grant contract. The question was called for on the motion. The motion passed 3-0.

Asotin County Billing Statement Insert Request

The manager presented a request from the Asotin County Public Works Department to insert a flyer regarding the Fleshman Way/SR-129 Interchange construction project with our monthly billing statements. This project is scheduled to begin in February and conclude in the summer of 2017.

The manager stated that if approved by the Board, the flyer would be included in the last billing of December and the first billing of January 2017. The County will pay for the cost of printing and insertion of the flyer.

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve the insertion of the Asotin County Fleshman Way/SR-129 Interchange construction project flyer with PUD customer billing statements. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Comprehensive Water System Plan Update – The manager reported that after discussion with legal counsel, the Task Order from Murray, Smith and Associates for the update of our Comprehensive Water System Plan was pulled from the agenda and a Request for Qualifications (RFQ) for engineering services will be solicited. Counsel was concerned about procedural issues for contracting engineering services for the Plan update. The manager stated that he talked with the state auditor's office and they were acceptable with the selection of MSA, however, the manager stated that he and counsel agreed that best practices would be to advertise an RFQ and then select an engineering firm.

M.A. DeAtley Water Main Extension – The manager and Director of Operations, Craig Riehle met yesterday with the Department of Health and representatives from M.A. DeAtley to discuss DeAtley being designation as a Group B System under Washington State regulations. DOH considers the facility a Group B System because of the number of transient workers and the fact that are using water from a private well. The meeting resulted in DOH requesting DeAtley to complete the Group B paperwork and require them to take Inorganic Chemical tests and a Coliform Bacteria test. They will be designated as a Group B using bottled water until a connection is made to the PUD system. DeAtley will use our Satellite Management Agency designation as a part of the approval process.

Clarkston Heights Reservoirs Inspection – The manager reported that the contract that provided for the recoating of the interior of the Clarkston Heights Reservoirs in late 2014 and early 2015 had a 24 month warranty period and a provision that the reservoirs would be subject to an inspection on the 23rd month to check the integrity of the coating. In the event of failing inspection, the contractor would repair at their own expense. The coating was checked and passed inspection. The manager stated that a diving team was utilized for the warranty inspection. While they were on site, the diving company surveyed the 4 million gallon Pomeroy Reservoir, checking the integrity of the coating that has been on the interior of the tank since it was constructed in 1981. The manager reported that the interior is holding up well and recoating of the reservoir would be reviewed again in 5 years.

Nick Bauer GIS Technician – The manager reported that GIS Technician Nick Bauer, who was hired into this new position in June, has successfully completed his probationary period. The manager stated that he has done a great job learning our system and updating the GIS database to ensure all information contained in the mapping system is current.

COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner McCall attended the Washington PUD Association Annual Conference in Vancouver, Washington November 30 to December 2, 2016 along with the General Manager and the Director of Finance and Administration, Bob Sischo. Both Commissioners and the manager stated that the conference was very good with good speakers and relevant topics.

Commissioner Ridge will be attending the Public Power Council Annual Meeting on December 7-8, 2016.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.