

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 30, 2013

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Vice-President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Gary Hicks and Don Nuxoll. Judy Ridge joined by phone.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the July 16, 2013 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2803EFT through #2817EFT in the amount of \$26,939.43 and Blanket Transaction Voucher Approval Document covering vouchers #31643 through #31675, and Electronic Transaction Vouchers #13071901 and #13071902 in the amount of \$81,242.62. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Progress Report for Water System Transfer and Sewer System Upgrades

The manager reported that he and Counsel Scott Broyles met on Thursday July 25th with Port of Whitman County attorney Bruce Ensley and Properties and Development Manager Debbie Snell to discuss the ownership transfer of the Port of Wilma Water System to the PUD. The Port was brought up to speed regarding discussions regarding the transferring of water rights to the PUD. The manager stated that water rights transfer with the system in the event of an ownership change. Counsel Broyles outlined the documents necessary complete the ownership transfer. Mr. Ensley requested an addendum to the Water System Transfer Agreement detailing the transfer and providing for the close out of the Agreement. The manager stated that the Water Sales Contract between the Port and PUD will be terminated at the time of transfer of the Port of Wilma Water System. Counsel Broyles stated that he would draw up all of the documents and have them available for review by August 8th pending any issues that arise.

The manager reported that at he asked Mrs. Snell the status of the sewer system. She stated that the Port is receiving certified letters from tenants regarding the number of employees as requested by the Whitman County Health Department. Other data is being gathered as requested and will be presented the WCHD in the near future.

NEW BUSINESS

There was no New Business was presented.

MANAGER'S REPORT

25th Street and 8th Avenue Sewer Main Extension – the manager reported the that work on installation of approximately 200 feet of 8-inch sewer line and a manhole from the existing sewer main on 8th Avenue south into the 25th Street cul-de-sac along with five (5) sewer lateral lines to the right-of-way of customer property was completed on Friday July 26th. He stated that this is the first sewer main construction project that PUD staff has done and they completed it within two weeks.

Chestnut and 12th Street PRV – the manager reported that problems arose with the Chestnut and 12th Street Pressure Reduction Valve (PRV). The crew found two – 2” rocks stuck in the PRV that likely came from the Highland Avenue construction last year. The PRV was made operable but staff felt due to its age that it was in need of replacement. The manager stated that the City of Clarkston has the road tore up for repaving and felt now would be the best time to change out the PRV. A prefabricated PRV is being constructed and will be installed next week. As a part of this project the 16” steel line from the PRV to the intersection will be replaced along with the cross joint in the intersection. He stated that additional valves will be placed in the intersection.

13th Street Leak – Cherry Street PRV – the manager reported that the Cherry Street PRV and new water line feed to Clemans Road was tested yesterday when a leak was discovered on 13th Street near Perry Lane. He said that without the redundant line many customers on Clemans Road would have been without water. He reported that the PRV responded well to the loss of pressure and opened up when the leak occurred. He stated that the leak demonstrated that installation of the main line on Cherry Street was beneficial.

Water Production and Sales – the manager reported that July water production is up 35 million gallons over last year through July 29th and up over 125 million gallons for the year. He stated that the additional water production translates into an increase in revenue over 2012 of approximately \$125,000. The increase in production and revenue over last year is due to hotter weather with 8 days in triple digits in July and rainfall that is 3.85 inches less than last year.

COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner Hicks attend the Washington PUD Association meetings held in Clarkston on July 18th and 19th. Commissioner Ridge hosted a fabulous Luau and dinner at her home for PUD Association members on Thursday July 18th. Commissioner Hicks and Nuxoll stated their appreciation of the dinner and the fun event.

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Commissioner Ridge attended the Energy Northwest (ENW) meetings in Richland, Washington July 23-25, 2013. She reported that former BPA Administrator Steve Wright was appointed General Manager of the Chelan County PUD. She stated that the Columbia Generating Station's (CGS) recent refueling outage went well and only went over 5 days. She stated operations are much better at ENW and with the CGS and many things are turning around for the better. She stated that ENW is having issues with the union. The union does not want ENW to hire contractors for the outages and other work; they want ENW to hire union workers.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 p.m.