

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
April 9, 2013

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the March 26, 2013 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1776 and #1777 and vouchers #2694EFT through #2709EFT in the amount of \$28,986.72 and Blanket Transaction Voucher Approval Document covering vouchers #31279 through #31329, and Electronic Transaction Vouchers #13030201, #13040202 #13040501, #13040901, #13041901, #13042601 and #13042602 in the amount of \$218,843.66. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Progress Report for Water System Transfer and Sewer System Upgrades

The manager stated he has not received the water usage data he requested from the Port for the years 2006, 2007 and 2008. He stated that having these numbers will allow us to determine the highest point of water use in order to secure the highest amount of water right from the Port's water right certificates. When contacted about the water rights Mr. Brogan stated that he still returns to the notion that the Determined Future Development (DFD) relinquishment exception is our best strategy. He stated that getting a hold of the water data is still very important. He went on to state that once the highest water right usage is determined we will want to discuss our approach with Ecology and their Assistant Attorney General.

The manager reported that as directed he sent a letter to Port of Whitman County Executive Director Joe Poire regarding the Commission's position of not owning or operating an experimental sewage septic drain field system that would not meet PUD standards. The manager stated that, to date, he has not received a response to the letter.

## NEW BUSINESS

### Change Tuesday April 23, 2013 Meeting to Monday April 22, 2013

Commissioner Ridge requested changing the next meeting from Tuesday April 23, 2013 to Monday April 22, 2013 at 5:30 pm to accommodate her travel to Energy Northwest meetings.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve changing the Tuesday April 23, 2013 meeting to Monday April 22, 2013 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

## MANAGER'S REPORT

Annual Audit – the manager reported that the State Auditor's Office started the 2012 Fiscal Year audit today. He stated that the audit should last up to two weeks. An Audit Entrance Conference is scheduled for Thursday, April 11 at 9:00 am with Commissioner Ridge in attendance.

Watershed Funding – the manager reported that former lobbyist and WRIA 35 Watershed Planning Unit member Dick DuCharme spoke with Senator Mike Hewitt of the 16<sup>th</sup> District requesting funding to complete the process for adoption of the instream flows for our watershed. Mr. DuCharme stated that \$40,000 was requested in the biennial budget along with a directive to Ecology to complete the instream flow rule-making process. The manager reported that the instream flows received 100% consensus from all Planning Unit members, stakeholders, tribes and federal and state agencies when the plan was adopted. The manager also reported that funding to continue support of our Watershed Planning Director and watershed activities should be known within the next month. He stated that there will be no funding this biennium for assisting Ecology in stream gauge monitoring.

Sewer Main Extension Project Termination – the manager reported that he has notified Curry, Incorporated that he is terminating the sewer main construction project on 25<sup>th</sup> Street, 26<sup>th</sup> Street and 8<sup>th</sup> Avenue. The manager stated that the main line was completed in early January but little or no work has been completed on installing sewer service laterals to the property line. Curry had indicated that he would complete the project by the end of April but due to their lack of staffing and the fact that they keep pulling off the PUD job to work on other jobs is a clear indication that our project will not be completed as promised. The manager stated that the project is going on 6 months and he can't allow the street to remain unpaved any longer. Curry has been requested to complete service laterals on 8<sup>th</sup> Avenue and five (5) other service laterals where customers have requested to be connected to the system. The manager stated that Curry has until April 30<sup>th</sup> to complete the service laterals and paving of the streets.

Operations and Projects Update – the manager stated that operations staff has started replacement of water service laterals located on 12<sup>th</sup> Street between Chestnut Street and Highland Avenue in preparation of the City of Clarkston paving project this summer. The manager provided an update to the Commission on a number of sewer and water projects in the design phase.

Transformer Replacement – the manager reported that Avista will be working with the PUD to replace all pole-mounted transformers. The 50 year old plus pole-mounted transformers are both a safety and environmental hazard. He stated that Avista will not be charging the PUD for the new transformers and costs associated with the replacement will be for an electrician to reconnect to each well and booster station site to the new transformer. He stated that work on this project will begin soon starting at Well No. 1

#### COMMISSIONER’S REPORT

Commissioner Nuxoll reported that PURMS held an Executive Committee meeting via conference call. The purpose of the meeting was to provide temporary property insurance coverage to Jefferson PUD for their new electrical system until a vote of acceptance by the PURMS full board at their meeting in June.

Commissioner Hicks stated that he will be attending the Washington PUD Association annual business meeting in Olympia on April 17-19. Officers for the Association will be elected at this meeting. He stated that this is the first time the Association has held an annual business meeting in April. Commissioner Hicks stated that the purpose of having the election of officers in April rather than in December is to allow them to get up to speed on issues before the legislative session begins in January.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.