

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
February 22, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.
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ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the February 9, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3808EFT through #3823EFT in the amount of \$29,480.24 and Blanket Transaction Voucher Approval Document covering vouchers #35424 through #35459, and Electronic Transaction Vouchers #16021901 and #160211902 in the amount of \$103,365.09. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, March 8th Commission Meeting to Tuesday, March 15th

The manager requested changing the next Commission meeting from Tuesday, March 8, 2016 to Tuesday, March 15, 2016 due to commissioner travel.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve changing the Tuesday, March 8, 2016 Commission Meeting to Tuesday, March 15, 2016 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Staff Training – The manager reported that all six (6) operations staff who participated in training and certification classes last week have received their rigging qualification and have passed the crane operation certification exam. Two (2) of the staff passed the hands-on practical crane exam before issues with overheating on the crane prevented the remaining four from completing the practical portion of the certification. These four (4) staff will complete the practical exam in March.

Avista GTA Delivery Charge – The manager reported that Avista Utilities will be filing a request to update the General Transfer Agreement (GTA) Delivery Charge between Avista and BPA this month. If Avista's filing is approved, the delivery charge will increase from \$1,835.00 per month to \$3,009 per month. The manager stated that the rate hasn't change in 15 years. In working with BPA staff the manager stated that BPA has agreed to reduce their GTA Delivery Charges to the PUD by \$674.00 reducing the overall increase to from \$1,174.00 per month to \$500.00 per month.

Building and Developments – The manager reported on the number of current and potential building and development projects underway. Bill Larsen, Jr. is building a 60 unit apartment complex on the 1200 block of Fair Street, Mitch Dimke is working with an engineering firm to develop an apartment complex off of Dustin Loop near the Aquatic Center and he is meeting with DeAtley this week to discuss the extension of the 12-inch water main from the intersection of Ben Johnson and Evans Roads north to their property at 829 Evans Road. Water is needed for a proposed office/shop complex.

Stormwater Program Property Use Request – The manager reported that he spoke with the Asotin County Stormwater Program and they are agreeable to language regarding indemnification in case of catastrophic failure of the retention pond and compensation to the PUD for use of our land in order to utilize PUD property in Pomeroy Gulch off of Ridgeview Drive and 4th Avenue for stormwater retention. The manager stated that Counsel is developing the land use agreement and access easement. \$5,000.00 which is equivalent to 8.5 years of street cut permits will be provided to the PUD. In addition, the access easement will include maintenance and general upkeep of the access road.

Shane Caldwell Water Certification – The manager reported that Shane Caldwell has passed the Water Operator Examination and is now certified in the State of Washington as a Water Distribution Manager I.

COMMISSIONER'S REPORT

Commissioner Ridge will be attending the Public Power Council meetings on March 2-3 in Portland Oregon.

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ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.