

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
July 13, 2015

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 23, 2015 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1837 and #1838 and vouchers #3559EFT through #3576EFT in the amount of \$37,430.72 and Blanket Transaction Voucher Approval Document covering vouchers #34635 through #34703, and Electronic Transaction Vouchers #15070201, #15070202, #15070203, #15070601, #15070701, #15071701 and #15071702 in the amount of \$256,713.39 The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Palouse Conservation District Watershed Grant Interlocal Agreement

The manager presented an Interlocal Agreement between the PUD and the Palouse Conservation District. He stated that Brad Johnson's employment as Watershed Planning Director for the PUD ended on June 30, 2015. Brad began work for the Palouse Conservation District (PCD) located in Pullman on July 1, 2015.

The manager stated that Brad's hiring and continuation of employment has provided the opportunity for the continuance of two grants for the work he was doing on Alpowa Creek. The PUD signed on as the sponsor of these grants both of which had termination dates beyond Brad's end of employment date with the PUD. He stated that one of the grants can be transferred to the PCD and one of the grants, the Alpowa Creek Implementation project, cannot be transferred.

The manager stated that due to our contractual obligations to the Washington State Department of Ecology as the sponsor of the Alpowa Creek Implementation project grant it is our responsibility both fiscally and administratively to see the project through to completion. The manager stated that the inability to transfer the grant has required an Interlocal Agreement with the PCD outlining duties and responsibilities for us as sponsor and PCD as employer of Brad who is Project Manager of the grant. The PCD will be responsible for oversight of Brad and the project and will submit completed Ecology required reimbursement documentation to the PUD for payment and we will, in turn, submit required grant documentation to Ecology for reimbursement to the PUD. Ecology has stated that this arrangement is acceptable.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the Interlocal Agreement with the Palouse Conservation District for the Alpowa Creek Implementation Grant and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

Award Bid – Valleyview Reservoir Exterior Recoating Project

The manager stated that on Tuesday, June 30, bids were opened for the Valleyview Reservoir Exterior Coating Project. Five (5) contractors submitted bids for the Project as follows:

<u>Contractor</u>	<u>Bid</u>
Wilbur Fletcher, Inc., Dayton WA	\$ 89,391.00
Extreme Coatings, Inc., Pasco WA	\$ 96,761.99
Western Industrial, Inc., Mukilteo WA	\$127,086.00
HCI & Marine Coatings, Inc., Brush Prairie WA	\$185,072.00
Purcell Painting and Coatings, Tukwila WA	\$431,631.44

The manager stated that Wilbur Fletcher, Inc. (Wilbur) from Dayton, Washington is the low bidder. Bid tabulations were checked and Wilbur's calculations were correct. References that Wilbur provided for work performed in the past five (5) years were checked and all references came back acceptable. Based on this information and the fact that all of their documentation and certifications are in order; Wilbur has been determined to be the lowest responsible bidder. A Notice of Intent to Award the project to Wilbur was sent to all bidders.

The manager presented a standard Contract Agreement that will be used with Wilbur for the Project based upon the submitted bid. The manager recommended that the Board award the bid to Wilbur, approve the Agreement and authorize him to execute the Agreement. If the Bid and Agreement is approved then a Notice of Award letter will be sent to Wilbur.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve awarding the bid for the Valleyview Reservoir Exterior Coating Project to Wilbur Fletcher, Inc., the lowest responsible bidder, in the amount of \$89,391.00 and approving the Agreement between the PUD and Wilbur Fletcher, Inc. authorizing the General Manager to execute the Agreement. The motion passed 3-0.

#### MANAGER'S REPORT

Burns Street Water Main Replacement – The manager reported that the operations crew has completed the water main replacement and customer service line connections on Burns Street from Bridge to Poplar Streets. Today they began replacement of the water main on Burns Street from Poplar to Maple Streets.

Port of Wilma – The manager reported that the SCADA system in the Port of Wilma was and installed and is active. He also reported that the contractor began construction of the Large Onsite Sewage System on Monday, July 6<sup>th</sup>.

#### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council meetings July 8-9 in Portland, Oregon. Energy Northwest staff was present to discuss the recent Columbia Generating Station refueling project and fish issues. Bonneville Power Administration Director, Elliott Manzier was at the meeting to discuss BPA's upcoming rate case decision.

Commissioner Ridge and Commissioner Hicks will be attending Washington PUD Association meetings in Suquamish, Washington on July 15-17.

Commissioner Ridge will be attending Energy Northwest Board of Director meetings in Richland, Washington on July 22-23.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.