

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
February 24, 2015

.....

President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

.....

ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the February 10, 2015 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3402EFT through #3417EFT in the amount of \$29,635.35 and Blanket Transaction Voucher Approval Document covering vouchers #34173 through #34204, and Electronic Transaction Vouchers #15022001, #15022002, and #15022003 in the amount of \$124,049.36. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

2015 Skid Steer Loader Bid Award

The manager presented quotes received for a Skid Steer Loader from several dealers utilizing the Material, Equipment and Vehicle Vendor Roster process, which allows for the receipt of quotes and purchases from those quotes between the amount of \$15,000 and \$60,000. He stated that the 2015 Budget identified \$40,000 for the purchase of a Skid Steer Loader. Funds for the purchase of this equipment will come from the Equipment Replacement Fund.

The manager stated that quote requests were sent to four (4) vendors and four (4) quotes were received in return from vendors contacted. The bids were reviewed and all vendors were considered responsible. Results for the quotes received for the 2015 Skid Steer Loader are shown below. Sales tax is included in the total price.

<u>Vendor</u>	<u>Quote</u>	<u>Brand</u>	<u>Model</u>
Central Machinery Sales, Pasco	\$40,367.87	CASE	SV280
Rowand Machinery, Spokane	\$42,915.62	John Deere	362E
Western Equipment, Lewiston	\$43,257.98	CAT	262D
United Rentals, Lewiston	\$45,815.00	Takeuchi	TS70V

Based on the quotes received, the manager recommended purchasing the 2015 Skid Steer Loader from the lowest responsible bidder, Central Machinery Sales, in the amount of \$40,367.87.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the purchase of the 2015 Skid Steer Loader from the lowest responsible bidder Central Machinery Sales in the amount of \$40,367.87. The question was called for on the motion. The motion passed 3-0.

Sewer System Study – Clemans, Nicklaus, Swallows and Quail Ridge Area

The manager stated that several months ago he spoke with City of Asotin (City) Mayor Vikki Bonfield regarding the upgrade of their wastewater treatment plant. She stated at the time that the plant had capacity to serve additional connections. The conversation led to discussing the possibility of constructing sewer infrastructure to Clemans and surrounding areas with treatment by the City plant.

The manager stated that the City has been considering the annexation of the Clemans, Nicklaus, Swallows, and Quail Ridge areas into the City which is part of the Asotin-Anatone School District Boundaries. As a part of this potential annexation, the Mayor recently asked the manager to meet with her and the City's engineer Stillman Norton, with Keller and Associates, to discuss interest in extending sewer service to those areas mentioned. Keller was the firm that completed our feasibility study prior to take over of the County sewer system and they were the firm that designed and oversaw the upgrades to the City of Clarkston Wastewater Treatment Plant.

In the meeting Stillman stated that the City wastewater treatment plant had enough capacity to serve an additional 265 homes. Out of the meeting came the development of a scope of work for a sewer study. The City is asking us to participate in the helping fund the study because it has potential value to both of our entities. The cost of the study is \$12,600. The manager reported that Mayor Bonfield stated they only had \$1,000 available to put toward the study.

Commissioner Hicks stated that he would rather spend our money in areas where the rate of septic system failures is high. After additional discussion regarding partnering and the Commissioners stated that although they believe that partnering with other governing agencies is important and cost effective they would decline providing funds for the sewer study at this time. The manager was directed to inform the City of their decision.

Private Well at 1504 Meadowlark Terrace

The manager reported that Commissioner Nuxoll recently made him aware of a house and property for sale at 1504 Meadowlark Terrace next to where he is building a home. The reason for the interest is that the home is served by a very large well that was drilled in 1989. The well is 12-inch in diameter, is drilled 314 feet deep and has a static water level at 190 feet. When tested, the well pumped 500 gallons per minute (gpm). Based on our records, the manager stated that this is the largest private exempt well in our service territory.

The manager stated that he contacted the well driller and verified the information in the well log and contacted the realtor about the well. The realtor is waiting on additional information about the well from the current owner. The manager also contacted Dan Tolleson at the Department of Ecology requesting for more information about the well. Mr. Tolleson stated that he did not have any more information then what the well log provided.

The manager asked Mr. Tolleson that if the well came into our possession could we add it to our inventory. Mr. Tolleson stated that we could add the well to our inventory but we will need to file a change application with Ecology to add the well. He stated that in light the recent favorable Washington State Supreme Court decision regarding the Cornelius vs. WSU/Ecology case and the fact that he recently quantified our water rights; the process would be fairly easy. Mr. Tolleson stated that the only limit on water production from the well is the limit of the water right it is used under.

The manager stated that the well could be developed into a large water production well and could be a legitimate replacement for Well No. 4. The private well sits at 1,100 feet elevation, 100 feet higher than Well No. 6 and it is in a unique position where, if properly developed, could pump water to the Clarkston Heights and the downtown Vineland area. Currently, with the proper pump and motor the well could produce 1,500 gpm. Well No. 4, if operational, was rated at 1,600 gpm.

The manager stated that rehabilitation of Well No. 4 could easily cost 1 million dollars, would reduce the effective output of the Well and it would still be in an undesirable location. The basis for this cost is the rehabilitation of Well No. 5, which 20 years ago cost over half a million dollars. Well No. 5 used to be rated at 2,650 gallons per minute but because it was re-cased in order to grout between casings to prevent surface water runoff, the well now only produces approximately 1,800 gpm. Well No. 4 production would also be reduced significantly through rehabilitation. Cost considerations for the Well at 1504 Meadowlark Terrace would first be the purchase of the house and property, which is listed at \$235,000. Next would be the development of the well to produce more water, then the installation of a pump line to 6th Avenue and one down Peasley and finally you would need a building and all the necessary equipment to operate the well.

The manager stated that the cost of all of this could easily reach 1 million dollars or more but we would have a well in a better location and one that would produce more water. The manager stated you would also have the additional cost of decommissioning Well No. 4 but the property could be sold to the neighbor after Ecology approved decommissioning. Another consideration would be to purchase the property and preserve the well for future development.

Commissioner Hicks stated that he would like to own the well to guard the aquifer. The Commission discussed what to do with the house if they were to purchase it. After further discussion of the well at 1504 Meadowlark Terrace the Commissioners directed the manager to find out the current cost of drilling a well the same size or larger and report back to them at the next meeting.

MANAGER'S REPORT

Heights Reservoirs Interior Recoating Project – the manager reported that the interior recoating of the two-million gallon reservoir is moving along well. He stated that the contractor has completed the primer coat on the base of reservoir, the walls and currently sand blasting the roof and applying the primer coat. He stated that last week he was summoned to the job site by our inspector to look at the roof support rafters. Some of the outside rafters were twisted slightly and bowed; the interior center rafters were not bowed or twisted. The rafters are bolted on each end with the roof free-floating on the rafters. The bolts were inspected and found in good condition. The manager stated that it was speculated that once the water was removed the reservoir walls moved slightly inward causing the outside rafters to bow and/or twist slightly. The manager took pictures and contacted engineer David Stangel at Murray, Smith and Associates seeking his review and recommendation. Mr. Stangel contacted a structural engineer with experience in water reservoirs. The engineer stated that the temperature may have caused some contraction or it was constructed that way. The structural engineer stated that there was nothing to worry about. The manager stated that staff will watch the rafters while filling the reservoir when the painting and curing is complete.

Acorn Street Main Line Project – 19th Street – the manager reported that last week operations staff completed the installation of a new 2-inch main line on Acorn Street. The water sample from the new pipe was taken, analyzed and deemed satisfactory. Six (6) customer water service lines were then tied into the new main. The crew is currently replacing a 2-inch galvanized line on 19th Street with 600 feet of 6-inch PVC.

Jerry Cox Development – the manager reported that Jerry Cox stopped in to discuss development of his property on 4th Avenue near Ben Johnson Road. Mr. Cox stated that he wanted gauge our interest in the construction of water and sewer utilities to serve the property. Mr. Cox stated that he had no money to provide for extending water and sewer to the area. The manager told him that development pays for development. Mr. Cox stated that he was going to talk with other agencies to gauge their interest.

COMMISSIONER'S REPORT

Commissioner Ridge attended the Washington PUD Association meetings on February 18-20, in Olympia. Discussion centered on Board/Manager relationships and public records. Treasurer Bob Sischo reported that the State Archivist was on site two weeks ago and applauded Asotin PUD and staff for their good plan for record retention and the current status of record retention. He stated that for our size we are way ahead of many agencies. Commissioner Ridge presented her certificate received for attending Public Records and Open Public Meetings Act Training.

Commissioner Ridge stated that she would be attending the Public Power Council meetings on Wednesday and Thursday, March 4-5 in Portland, Oregon.

Commissioner Nuxoll stated that he will be attending a Watershed Planning Unit meeting on Thursday, February 26.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.