

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
August 13, 2015

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the July 28, 2015 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1839 and #1840 and vouchers #3593EFT through #3609EFT in the amount of \$33,816.14 and Blanket Transaction Voucher Approval Document covering vouchers #34750 through #34808, and Electronic Transaction Vouchers #15080401, #15080402, #15080501, #15080701 and #15082101 in the amount of \$272,073.57. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 15-420 – PERS Membership and Contribution Authorization

The manager presented Resolution 15-420 which provides authorization for Commissioners to participate in the Public Employee Retirement System (PERS) and authorizes PUD payment of both the employer and employee contribution amounts, determined by PERS, from the time of initial eligibility through June 30, 2015.

The manager stated that each Commissioner has been accepted as members and he and the Treasurer are working with PERS to provide wages and hours worked for the Commissioners current terms. Once the obligation is satisfied for the current term PERS will request wages and hours for prior terms back to the initial eligibility date which the manager stated he determined as January 1, 1999.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to adopt Resolution 15-420 authorizing PERS membership and payment of contribution amounts. The question was called for on the motion. The motion passed 3-0.

### MANAGER'S REPORT

Burns Street – Libby Street Water Main Replacement – The manager reported that the operations staff completed the Burns Street from Poplar to Maple Streets water main project at the end of July and have started this week replacing a 6” steel water main on Libby Street from 4<sup>th</sup> to 6<sup>th</sup> Streets. The manager played a message from a customer on Libby who detailed the operations crew’s great work and courteous customer service.

New Operations Crew Truck – The manager reported that the new crew truck with a new service body and crane arrived today. He reported that we will now have two (2) fully loaded crew trucks allowing staff to be in multiple locations and still having all the tools and equipment they need. The manager showed the Commissioners the new crew truck.

Customer Service Representative Classes – the manager reported that Customer Service staff has enrolled in a series of customer service and MS Excel classes at LCSC this fall.

Water Production, Water Use and Revenue – The manager reported that through July of this year water produced is 131.78 million gallons (mg) more than in 2014. Water usage is up 114.51 mg and revenue is \$206,894 higher than in 2014 through July. Revenue is higher due to the slight increase in the consumptive rate and the higher usage of water due to the hot weather. Through July revenue stands at \$2.878 million and expenses at \$3.049 million. Total operating funds available is \$1.989 million.

### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council meetings in Portland, Oregon on August 5-6. She spoke of several items that were on the agenda. She reported that PPC is asking BPA to provide a strategic plan on how they plan to control costs in the future.

### ADJOURNMENT

There being no further business the meeting was adjourned at 5:45 p.m.