

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
September 22, 2014

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT      Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the September 9, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3245EFT through #3259EFT in the amount of \$27,992.00 and Blanket Transaction Voucher Approval Document covering vouchers #32953 through #32990, and Electronic Transaction Vouchers #14080502, #14091503 and #14091902 in the amount of \$85,567.48. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Set the 2015 Budget Hearing for Monday October 6, 2014

The manager stated that the draft operational budget for the 2015 calendar year has been developed and was placed in file on September 1, 2014. He stated that the Revised Code of Washington in Title 54 states that a budget hearing is required to be held the first Monday in October. The manager stated that October 6<sup>th</sup> is the first Monday.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to set the 2015 Budget Hearing for Monday, October 6, 2014 beginning at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

Change Tuesday October 14th Commissioners Meeting to Tuesday October 7, 2014

The manager requested changing the next Commissioners meeting from Tuesday October 14, 2014 to Tuesday October 7, 2014 to accommodate a Commissioner's schedule. Commissioners discussed having the regular meeting on Monday October 6<sup>th</sup>, the same day as the Budget Hearing. Counsel stated that the regular meeting would be called to order then the budget hearing would be opened and then closed and then go back into the regular meeting.

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve changing the Tuesday October 14, 2014 to Monday October 6, 2014 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

13<sup>th</sup> Street Main Replacement Project – the manager reported that the operations crew has completed the tie-in of water mains on the east and west side of the intersection at Maple Street and 13<sup>th</sup> Street to the new water main, tied-in 14 services to the new main between Maple and Elm Streets and have completed the tie-in of the new water main at the intersection of 13<sup>th</sup> Street and Elm Street. This week they will tie-in Ash Street to the new main and complete services between Elm Street and Sycamore Street.

Heights Reservoirs Interior Recoating Project – the manager reported that a Clarkston Heights Reservoirs Interior Recoating project pre-construction meeting was held on Wednesday September 17<sup>th</sup> with the contractor and inspection consultant. Various aspects of the project were discussed. The contractor stated that they would like to start as early as October 6<sup>th</sup>. He stated that his crew will be working 6 days per week, Monday through Saturday, between the hours of 7:00 and 5:30 pm. Both the consultant and the contractor stated that cathodic protection was not needed once the tanks were painted. Customers in the immediate area were notified of the pending project.

Maple Lane Subdivision – the manager reported the water and sewer system extensions for the Maple Lane Subdivision between 15<sup>th</sup> and 16th Streets received its final inspection today. The extension of both the water and sewer systems was completed per PUD specifications. The installation fee for the nine (9) water services for the subdivision have been paid and will be installed soon. The sewer connection fee for one lot has been paid. Building of a home on one of the lots began today.

COMMISSIONER'S REPORT

Commissioner Ridge, Commissioner Hicks and the General Manager will be attending the Washington PUD Association Water Workshop in Anacortes, Washington, September 23-26.

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ADJOURNMENT

There being no further business the meeting was adjourned at 5:47 p.m.