

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 13, 2014

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the April 21, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1805 and #1806 and vouchers #3099EFT through #3115EFT in the amount of \$34,486.79 and Blanket Transaction Voucher Approval Document covering vouchers #32503 through #32569, and Electronic Transaction Vouchers #14050201, #14050202, #14050501, #14050502, #14051201, 14051202 and #14052301 in the amount of \$276,106.38. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business for consideration.

NEW BUSINESS

Award Material Bid for 13th Street Main Replacement Project

The manager presented material bids received from vendors for the 13th Street Main Replacement Project. Bids were obtained using the material and supply vendor roster process. He stated that after reviewing the project and the completion of a hydraulic analysis, to ensure the new water main was properly sized to provide for adequate customer service and fire flow, it was decided to run a single 8-inch PVC line the entire length of the project abandoning in place the 6-inch steel and AC water mains. One hundred (100) new services will be installed to each customer and one hydrant is scheduled for replacement along with the placement of seven additional hydrants that the City of Clarkston has requested and will pay for as approved by the City council.

The manager stated that a new 2-inch water main will be run into Acorn Court to replace the old 2-inch galvanized line and services in the Court will be replaced. The manager stated that he received good news from the County that we have until the end of November to complete the main replacement project. This will provide the PUD operations crew with three extra months to complete the work. The manager stated that Monday, May 19th is the start date of the project.

The manager reported that under the Capital Improvements Section of the 2012 Comprehensive Water System Plan, the 13th Street Main Replacement project, scheduled for replacement in 2016, was identified to cost approximately \$900,000. With material, equipment rental and asphalt repair, he stated that he believes we can keep the cost of the project under \$300,000. He stated that the biggest unknown is the requirement for asphalt patching of the road after construction. The road is going to be ground up before and overlay occurs and the manager stated that he didn't want to put a lot of resources into patching when it will be tore up later. He stated that we are waiting on word from the City on their requirements for road patching.

The manager stated that after reviewing the projects completed to date and the projects yet to be completed, i.e., the Clarkston Heights Reservoir Interior Recoating project, the 13th Street project will reduce the funds we planned on putting into reserve but will not break our budget. The manager stated that he contacted the contractor for the Heights Reservoir Interior Recoating Project and the contractor stated that he is willing to move the project to next spring. If we split up the Recoating Project, one reservoir this fall and one next spring, it will cost the PUD additional mobilization costs because of the contractor having to mobilize twice. The manager recommended that we complete the Recoating Project this year along with the 13th Street Project and build reserves next year.

Based on total price quotes provided the manager recommended that Ferguson Waterworks be awarded the project material bid in the amount of \$158,880.04. HD Fowler provided a bid of \$165,195.16 and HD Supply provided a bid of \$159,725.03

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve awarding the bid for materials for the 13th Street Main Replacement Project to Ferguson Waterworks in the amount of \$158,880.04. The motion passed 3-0.

MANAGER'S REPORT

Port of Wilma Sewer System – the manager reported that staff met the new Large Onsite Septic System (LOSS) engineer hired by the Port of Whitman County at the Port of Wilma on Thursday May 8th to dig test holes for the new system. Staff stated that the current septic system has gotten worse since the last time test holes were dug. From this investigation the engineer will develop a plan for the Port of Whitman County to present to the State for development of the new septic system. A LOSS system is capable of handling between 3,999 to 100,000 gallons per day.

Port of Wilma Water System – the manager reported that staff believes they have found the major leak in the Port of Wilma water system that was producing a water loss of approximately 50,000 gallons per day. He stated that due to the construction of the new building in the Port, a water and sewer line for a nearby customer had to be relocated. After relocating the service line staff discovered a 1 ½-inch water line running into the ground. The water line was shut off and the manager stated that he can already see water loss tracking down. The production versus usage will be checked again at the end of the month to see if this was the primary source of the water loss.

2-inch Galvanized Main Replacement – the manager reported that staff replaced approximately 600 feet of 2-inch vintage galvanized water main with 2-inch HDPE pipe including the replacement of five services. The water line is located off of the “Ditchline” main just off of 14th Street near Pound Land. A leak occurred on this line in April and was repaired. Subsequently another leak occurred and rather than chase leaks on the line it was decided to replace it. The project took two days to complete.

Port of Clarkston Business Park – the manager reported that the new water mains and sewer mains have been installed at the Port of Clarkston Business Park. He stated that due to the fact that the PUD will be maintaining those systems for the Port and eventually taking ownership of them, staff has been inspecting their installation. The water main installation went well but the sewer main had two severe “bellies” that we required the contractor to fix. The 4-inch pressurized line that connects the Business Park to the sewer line on 6th Avenue has been installed and connected. The 3-inch line has been disconnected. The next step is the installation of the sewer lift station which will be done according to our specifications sometime in June or July.

Air Ambulance Service Membership – the Commissioners directed the manager to look into the cost of group membership into air ambulance services that provide critical care transport service. The manager stated that he would look into it and provided the Board with information regarding their service and membership costs at their next meeting.

COMMISSIONER’S REPORT

Commissioner Nuxoll attended a Watershed Planning Unit meeting held at the PUD office on Wednesday, April 23rd. This was the first meeting since April of 2011. The purpose of the meeting was to discuss the setting of instream flows in the watershed. Ecology staff stated that not having flows set right now have put the watershed in a good position because exempt wells would have to be addressed and recent court cases have not been favorable towards exempt wells. Commissioner Nuxoll stated that Ecology advised the Planning Unit to not move forward with the setting of instream flows at this time. He stated that the group was in concurrence with the recommendation but will still look for ways to use the \$40,000 budget appropriation to update stream flow data and review the current Watershed Plan.

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Commissioner Ridge attended Energy Northwest meetings in Richland on April 23-24. She stated that elections for the Executive Board were held and that after 20 years on the Board Dan Gunkel was replaced by Linda Gott. She stated the election processing is somewhat grueling and is in need of an overhaul. She stated that the Columbia Generating Station continues to run well and CEO, Mark Reddeman continues to do a great job leading the organization.

Commissioner Ridge will be attending the NWPPA Annual Conference in Billings Montana May 18-22, 2014.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.