

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
March 25, 2014

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the March 11, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3051EFT through #3065EFT in the amount of \$26,688.47 and Blanket Transaction Voucher Approval Document covering vouchers #32371 through #32407, and Electronic Transaction Vouchers #14032001, #14032002, #14040101, #14041401 and #14041402 in the amount of \$73,862.33. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Clarkston Request for Use of Business Park Sewer Line

The manager stated that at the last meeting he was directed by the Commission to contact the State Electrical Inspector regarding the use of the 3-inch sewer line, installed for the Port of Clarkston Business Park, as a conduit for fiber. He was also directed to investigate the cost of connecting the line to the nearest PUD water line.

The manager reported that he spoke with a Washington State Electrical Inspector in the Pullman office. The inspector stated that Asotin County has jurisdiction over the line if the Port wants to use it as a conduit for fiber. That same day Port of Clarkston Manager, Wanda Keefer contacted the manager and stated that she needed a decision regarding the conduit because she had to provide their contractor with a change order immediately to provide for the installation of conduit. Ms. Keefer stated that if the PUD is willing to transfer ownership of the sewer line back to the Port she will only install one conduit. If not, then she would install two. She stated that either way she hoped that the line would be used in some manner due to the investment to construct it. The manager stated that

due to the short notice that Ms. Keefer provided it was decided to keep the line and use it as emergency and redundant water line feed to Evans Road. Keeping the line will also give us a place-holder in the right-of-way if we decided to upsize and construct a properly sized water line to Evans Road in the future.

The manager stated that the nearest water main to the 3-inch line is approximately 1,370 feet East at the intersection of 6th Avenue and 27th Street. He stated that it was his opinion that if we install a main line to connect the 3-inch line, it needs to be at least a 12-inch line to prepare for future growth. Based on recent project costs, installation of the water main would cost \$32,000 for pipe and valves; labor is not included. A pressure reduction valve would cost between \$5,000 and \$12,000 depending on the size determined. The total cost of the project, material only, would be between \$37,000 and \$44,000. He also stated that if we decided to only construct a 3-inch line from 6th Avenue to the current line, the cost would be between \$10,000 and \$12,000.

NEW BUSINESS

There were no items presented under New Business for consideration.

MANAGER'S REPORT

Port of Wilma Water system – the manager reported that the Port of Wilma Water System ownership was transferred to the PUD on Thursday, March 13th. He stated that meters have been read and accounts for Port customers have been setup in our computer system. He stated that billing of the Port tenants will occur next month after there has been time to ensure all information is accurate. The manager stated that he and the Treasurer are working on setting a value of the system to put on our books.

City/County Road Overlay – the manager reported that he was contacted by the City of Clarkston regarding their plan to seek funding to overlay 13th Street from Bridge Street to Highland Avenue. Jim Martin, Public Works Director also stated that Asotin County would be working to utilize the same funding to overlay 13th Street from Fleshmann Way to Peasley Avenue. The PUDs interest in the project is that the water lines on 13th Street in the City are steel and are scheduled for replacement. The time frame the City gave was short when they stated they plan to complete the overlay in September of this year.

Water and Sewer Projects – the manager reported that the operations crew has eliminated a dead end main line on Sycamore between 15th and 14th Street. He stated that two small sewer projects are ready for construction. The 2-inch pressurized sewer line on Dove Drive will be extended approximately 300 feet to accommodate additional customers and the gravity line 22nd Street will be extended from the sewer manhole at the intersection of 9th Avenue approximately 410 feet north to accommodate a homeowner's failed septic system. This project will begin on Monday, April 7th. Several other homeowners have indicated a desire to connect as well. Both projects will begin in early April.

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Well No. 1 Onsite Chlorinator Installation – the manager reported that the MicrOclor on-site sodium hypochlorite generation unit for Well No. 1 will be delivered this week and will be installed starting on April 1st. Training will follow once installation is complete.

Mapping System Arial Imagery – the manager reported that the PUD will be participating with local agencies to perform an imagery flyover for use in our GIS mapping system. In the past the PUD has utilized Avista imagery but they have chosen not to produce the imagery for several years. The PUDs cost as part of the \$19,290 project is \$2,862.

COMMISSIONER’S REPORT

No Commissioner reports were provided.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.