

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 21, 2014

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Gary Hicks to approve the consent agenda approving the minutes of the April 8, 2014 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3083EFT through #3098EFT in the amount of \$30,584.96 and Blanket Transaction Voucher Approval Document covering vouchers #32461 through #32502, and Electronic Transaction Vouchers #14041802 and #14042201 in the amount of \$138,878.67. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business for consideration.

NEW BUSINESS

Resolution 14-409 – Authorizing the Consolidation of Utility Functions

The manager presented Resolution 14-409 which provides authorization to consolidate the PUD water, sewer and electric utility systems into one single unified utility system. He stated that RCW 54.16.300 provides PUDs with the authority to combine utility functions for both operational and fiscal purposes. The Resolution emerged from research for Wahkiakum PUD regarding a 1994 Resolution that provided for the consolidation of water and electric utility functions. The manager stated that during the research process he realized that the PUD had not formerly consolidated the sewer system with our water and electric utility even though that has how it has been operated since assuming ownership from Asotin County in January 2010.

The manager stated that Counsel was made aware of the issue and crafted the attached Resolution which consolidates both the sewer system, assumed from the County on January 1, 2010 and the Port of Wilma Water System, assumed from the Port of Whitman County on March 13, 2014, to the water and electric utility systems. In addition, Counsel added a provision under Section 3 of the Resolution that provides for the automatic future consolidation of any other systems the PUD acquires or assumes ownership of.

MOTION by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve Resolution 14-409 authorizing the consolidation of utility functions currently owned and operated by the PUD and those the PUD acquires in the future. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Public Sector Excellence Award – the manager presented the award Treasurer Bob Sischo received at the Eden Systems Conference last week. The Tyler Public Sector Excellence Award is given annually to customers who have exhibited leadership, innovation and excellence by developing, deploying or maintaining Tyler Technologies products in new and successful ways. Bob stated through the use of Eden's OSDBA database system the PUD was able to realize savings of over half a million dollars in staffing costs through the support and program provided by Eden. The Board congratulated Bob on this accomplishment.

County Stormwater Request – the manager reported that at the previous meeting he reported that he received a request from the County Stormwater Coordinator, Matt Carlson to acquire the PUDs water drain line that ran from the Old Filtration Plant as a Stormwater line for a proposed project on 18th Avenue. After discussion with Mr. Carlson regarding the difficult process of ownership transfer it was decided that a usage agreement would be more favorable. The County will investigate the line to see if they can use it for stormwater purposes. If they find it acceptable then a water drainage line usage agreement will be developed. In exchange for the use of the line the manager stated that we should request the waiving of stormwater fees.

City/County Road Overlay – the manager reported that he and staff met today with County and City of Clarkston officials to discuss the overlay of 13th Street from Bridge Street to Peasley Avenue. The project was awarded funding and the meeting consisted of coordinating work before the overlay occurs. The manager stated that he requested a delay in the overlay from September of this year to until the spring of next year due to the enormity of the PUDs portion of the project. The manager stated that there are over 6,300 feet of steel water main and 100 services to replace from Highland Avenue to Bridge Street. The County stated that they would check with the Department of Transportation to see what they can do. In the meantime the PUD crew will begin replacing water main line and services starting as soon as possible.

Sewer Project – the manager reported that the operations crew completed construction of the gravity sewer main on 22nd Street extending the line starting from the sewer manhole at the intersection of 9th Avenue going north approximately 410 feet. He stated that all work was completed in seven working days with paving occurring the following day.

Watershed Planning Unit Meeting – the manager reported that a Watershed Planning Unit meeting has been scheduled for Wednesday, April 23rd. He stated that Ecology staff will be attending the meeting to discuss the recent \$40,000 appropriation for setting of instream flow rules on the Tucannon River and Asotin Creek. The manager stated that it has been nearly three years since the last planning unit meeting in June 2011.

COMMISSIONER’S REPORT

Commissioner Hicks attended the Washington PUD Association meetings April 16-18 in Long Beach, Washington. He stated that new officers were elected for the coming year.

Commissioner Ridge stated that she would be attending Energy Northwest meetings in Richland on April 23-24.

Commissioner Nuxoll will be attending the Watershed Planning Unit meeting being held at the PUD office on Wednesday, April 23rd.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.