

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 31, 2011

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Don Nuxoll, Gary Hicks and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the May 9, 2011 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2017EFT through #2030EFT in the amount of \$23,375.09 and Blanket Transaction Voucher Approval Document covering vouchers #29085 through #29136, and Electronic Transaction Vouchers #11052002, #11052003, #11052401, #11052701 and #11053101 in the amount of \$67,187.65. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Water Rights Change Application

The manager reported that he contacted Washington State Department of Ecology staff, Dan Tolleson, regarding the processing of our water rights change application. Mr. Tolleson stated to the manager that he has completed the report including moving the information to Ecology's new system. Mr. Tolleson stated that the report has been sent to Ecology's Attorney General's office for review and to Keith Stoffel and Victoria Lueba for internal review. Mr. Tolleson stated that the review would take three to six months to complete. The manager stated that this time frame would fit into our schedule for updating the Comprehensive Water System Plan which will include data on water rights. The manager stated that Ecology delivered the application process a month ahead of their proposed schedule. The manager stated to the commission that he thanked Mr. Tolleson for his prompt response and his work on the application. He stated that a copy of the report will be available once it has gone through Ecology's internal review.

NEW BUSINESS

Change the Tuesday June 14, 2011 Meeting Date to Friday June 17, 2011

The manager stated that due to scheduling conflicts with other meetings he is requesting that the meeting scheduled for Tuesday, June 14, 2011 be changed to Tuesday, June 17, 2011 beginning at 9:00 am.

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to change the Board of Commissioner meeting date from Tuesday, June 14, 2011 to Friday, June 17, 2011 beginning at 9:00 am. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Fiscal Year 2010 Audit – the manager reported that state auditor will conclude their on-site work on Friday June 3rd. The manager reported the he, Commissioner Nuxoll and Treasurer, Bob Sischo attended an audit entrance conference with the state auditor. The manager provided an Entrance Conference handout to the commission.

Property Sale – 1500 16th Avenue – the manager reported that the property pins will be placed this week at 1500 16th Avenue and the survey of property and property description and easement documents and descriptions will be finalized with a within the next two weeks. He stated that once we received the property description documents counsel can secure title insurance and develop a purchase and sales agreement.

Property Sale – 2700 Block of Highline Drive – the manager reported that the purchase and sales agreement was delivered to the buyers earlier in the month. The manager stated that he had not heard from them and contacted them about signing the agreement and finalizing the purchase. The buyer contacted the manager to report that there had been two tragic deaths in the family and that his wife was recently diagnosed with cancer. The buyer stated to the manager that he would contact him when he is able.

City of Asotin – the manager reported that the City of Asotin has reduced their water loss from nearly 20% of production in 2007 to 6.65% in 2011. This reduction puts them in compliance with the Water Use Efficiency rules.

Public Works Board – City of Clarkston – the manager reported that the Washington State Legislature approved funding the Public Works Board Public Works Trust Fund list of projects which includes \$10 million for the upgrade of the Clarkton wastewater treatment plant. The PUD will be responsible for approximately 40% of the annual loan payment because our wastewater flow into the plant is approximately 40%.

Watershed Funding – the manager reported that in the state’s budget the Washington Legislature reduced Ecology’s Water Resource funding by approximately 60%. This reduction will result in a significant reduction of funding for watershed planning units including WRIA 35 – Middle Snake of which the PUD is the lead agency. The manager stated that without adequate funding the Watershed Planning Director cannot be retained on a full-time basis. He stated Ecology staff will be meeting on June 6th to decide on how to allocate the limited funds they will be receiving. They are required to reduce 11 full-time positions at Ecology and the manager stated that the remaining funding will likely be used to ensure some limited staffing level at Ecology’s office. The manager stated that he would have a better handle on the June 2011-July 2012 watershed budget by next week.

COMMISSIONER’S REPORT

Commissioner Hicks attended the Northwest Public Power Association annual conference in Reno Nevada on May 22 through May 26, 2011. He stated that the meeting was exceptional.

Commissioner Ridge attended the Northwest Public Power Association annual conference in Reno Nevada on May 22 through May 26, 2011.

Commissioner Nuxoll attended a PURMS meeting on Wednesday, May 11, 2011 in Burien, Washington and a Watershed Planning Unit meeting on Thursday, May 26, 2011. He stated that our watershed planning unit Ecology representative will be transferring to a new more secure position due to the budget changes and the planning unit will be assigned a new staff member He will be attending a PURMS meeting on June 7-8, 2011 in Burien, Washington and a Watershed Planning Unit meeting on June 23, 2011.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 pm.