

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
August 23, 2011

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Gary Hicks.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the August 9, 2011 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2104EFT through #2117EFT in the amount of \$24,373.40 and Blanket Transaction Voucher Approval Document covering vouchers #29377 through #29404, and Electronic Transaction Vouchers #11081901, #11081902, #11082301 and #11082901 in the amount of \$96,924.55. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

No Old Business was presented.

NEW BUSINESS

No New Business was presented.

MANAGER'S REPORT

Water Rights Change Application – the manager reported that the Department of Ecology has completed their review of our water rights change application and on August 15, 2011 posted on their website the Reports of Examination for each affected water right. The manager stated that the posting began the 30 day comment period which will end on September 15, 2011. He stated that we are much further along in the process than anticipated but Ecology is on a legislatively mandated time frame to process 500 water right applications before June 30, 2012. The manager stated that attorney Joe Brogan is reviewing the ROEs to ensure there are no issues.

Fencing of Storage Units – the manager reported that he received a quote in the approximate amount of \$7,000.00 to fence our storage unit property above the PUD office. The manager stated that storage unit break-ins and other activity on the property has prompted the need to fence the property in order to protect our assets and documents which are stored in this facility.

7th Street Main Project – the manager reported that the crew has completed the replacement of a 6-inch water main and services on 7th Street between Fair and Bridge Streets. He stated that this is the second water main replacement project they have completed this year. A new main replacement project will begin the first part of September.

Barc Siebly Fire Hydrant – the manager reported that he has received consent from both property owners to access their property in order to complete the fire hydrant that will serve Barc Siebly's Jawbone Flats storage units. Staff has met with Mr. Siebly in order to assess his inventory of material for completing the project and will order what is needed including a backflow prevention device and vault. Mr. Siebly will pay for all material and labor costs incurred in completion of the fire line.

Watershed Planning – the manager reported that Brad Johnson, Watershed Planning Director has enough funding to continue in the position until June 30, 2012. He stated that our Planning Unit was awarded a \$69,000 project grant from the Snake River Salmon Recovery Board which will begin in December or January 2012. The manager stated that we are still awaiting news from Ecology for funding of projects submitted and for stream flow gauge monitoring. He stated that Brad might need to use some of his vacation September through November.

Property Sale – the manager stated that the title commitment for the property sale at 1500 16th Avenue will be completed by Wednesday or Thursday and closing of the sale would occur within two weeks of receiving the title commitment.

Parcel Mapping – the manager reported that the parcel mapping project that the County embarked on, which is jointly funded by the PUD and other entities, is going well. He stated that we received a partial copy of the parcel mapping. The manager stated that our GIS staff incorporated the information into our GIS maps and the result was exactly what we wanted. The manager stated that the project should be completed by early 2012. Once it is complete the GIS system and Eden billing system will be linked together.

Clarkston WWTP Upgrade – the manager reported that the engineering firm designing the \$12 million plus Clarkston Wastewater Treatment Plant upgrade has completed 50% of the design. He stated that operations staff for the city has met with the engineer to go over design and operation of the plant. The full design will be completed by the end of February 2012 and after Ecology staff review the project will go to bid in April.

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COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner Hicks will be attending an Energy Northwest Member Forum in Richland on September 7-8, 2011.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 pm.