

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
October 25, 2010

President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the October 12, 2010 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1814EFT through #1827EFT in the amount of \$23,085.03 and Blanket Transaction Voucher Approval Document covering vouchers #28469 through #28498, and Electronic Transaction Vouchers #10102001, #10102101, #10102501, and #10110201 in the amount of \$36,137.57. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There was no old business presented

NEW BUSINESS

Lift Station SCADA System Additions – Consultant Selection

The manager stated that earlier this month he advertised a Request for Proposals (RFP) for the installation and upgrade of our Supervisory Control And Data Acquisition (SCADA) System seeking to add three (3) of our Sewer Lift Stations to the automated control system. The manager stated that the equipment at the 18th Street and Westwind Village lift stations will be upgraded soon. The lift station at Bridge Street was upgraded earlier in the year. He stated that with the upgrade it would be an ideal time to install our automated supervisory control system. The system assumed from the County included a dialup system that has not functioned properly.

The manager stated that he received two proposals for our proposed SCADA System additions. One was submitted by Applied Solutions LLC of Spokane and the other by Technical Systems Incorporated from Lynwood, Washington. The RFP included the provision of three (3) control panels, controllers, installation and upgrade of the computer program that provides the supervisory control for each site. The manager stated that after review and evaluation of the proposals he is recommending the selection Applied Solutions to complete our SCADA System Upgrade. Their quote without tax is \$34,720.

He stated that State bid law is a bit different when it comes to electronic equipment and services. The public agency can select the most qualified provider without making cost the primary factor in the selection or awarding it to the lowest bidder. The manager stated that Applied Solutions installed our current system in 2003 when we upgraded from the Aquatrol system and they have provided service in various aspects since that time. He stated that Applied Solutions is the best qualified to complete the upgrade because of their knowledge of our system and they have the lowest cost proposal.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the selection of Applied Solutions, LLC of Spokane, Washington to provide the services identified in the Request for Proposal for installation of SCADA System units at three (3) Sewer Lift Stations and upgrade of our current SCADA software program. The question was called for on the motion. The motion passed 3-0.

Appleside Boulevard STEP System Project – Contractor Selection

The manager stated that during the past two months he has been working with the owner of Grumpies located on Appleside Boulevard regarding the installation of a sewer system. Their septic system drain field failed for the second and final time and the County Health Department is requiring that they connect to our sewer system. Since there is no sanitary sewer system nearby the manager has worked with them, their engineer and contractors looking into constructing either a gravity sewer system or a STEP (Septic Tank Effluent Pump) system pressurized line.

The manager stated that the nearest gravity sanitary sewer is approximately 1,250 feet from Grumpies going east to the line that comes off of 19th street continuing through our property to a connection on 16th Avenue. A sewer gravity line at the correct depth would cost approximately \$150.00 per foot or \$189,750.00. The alternate STEP System line running approximately 700 feet underneath the sidewalk going South on Appleside Boulevard to our sewer manhole near Westwind Village would cost approximately \$30.00 per foot for a total of approximately \$20,000.00. The manager stated that is clear that a STEP System line would be more cost effective and would solve Grumpies failed drain field issue. Due to the cost of the line and the installation costs of the STEP system on their property the owner of Grumpies asked if the PUD could pay for the cost of the pressurized line.

The manager stated that he took the liberty to request STEP System pressurized line quotes from those on our Small Works Roster. He received two (2) quotes to construct a 3-inch pressurized line from the North corner of Grumpies property to the sewer manhole near Westwind Village on Appleside Boulevard. Curry Construction submitted a bid of \$19,928.00 and West Tech Industries submitted a bid of \$19,806.00. Grumpies has stated that they will pay for the line that fronts their property. This accounts for approximately \$4,280.00 of the cost leaving \$15,526.00 for the PUD to pay. He stated that a 2-inch line was originally proposed but the sized was upgraded to provide for development in the area that is zoned commercial. The manager stated that he has counted thirteen (13) properties could connect to the system once it is constructed.

After discussion about the cost of construction and the nature of the project Commissioners declined to pay for construction of the pressurized line from Grumpies to the manhole near Westwind Village on Appleside Boulevard. The cost of the construction of the STEP System line will be paid for by the owner of Grumpies. After discussion about the size of the STEP System line, the Board stated that a 2-inch would be adequate to provide service to the area. The manager stated that a latecomer's agreement will be developed for Grumpies in order for them to recoup some of their investment in the line as others connect to it. The manager will contact the owner of Grumpies regarding the Board's decision and work with them to develop a latecomer's agreement.

MANAGER'S REPORT

Snake River Pump Station Graffiti – the manager reported that the Snake River Pump Station located at Highway 129 and Critchfield Road was tagged by graffiti. He stated that a customer called the sheriff's office stating that they would be willing to paint the structure and cover over the graffiti. The manager contacted the sheriff's office and they offered inmate labor to paint the pump house if we supplied the paint. The paint was supplied and the pump house was painted last Wednesday, October 20th. The pump was struck again by graffiti over the weekend. The manager stated that a customer stopped by the office and stated that a local artist has offered his services for free to paint a mural on the pump house. The board stated that they liked the idea and the manager will work with the customer and artist to come up with a mural idea.

City of Asotin Intertie – the manager reported that the crew continues to work on the intertie between the PUD and the City and has now installed over 1,300 feet of pipe on the project. Approximately 1,700 remains to be installed including the installation of services on the new system after chlorination and satisfactory water quality testing.

COMMISSIONER'S REPORT

Commissioner Nuxoll will be attending the PURMS Annual meeting on Thursday, November 4, 2010 in Burien, Washington.

Commissioner Ridge will be attending an Energy Northwest Board of Directors meeting on October 25 and 26, 2010 followed by the Energy Northwest Forum being held on October 27 and 28, 2010 in Richland, Washington.

Commissioner Hicks will be attending the Energy Northwest Forum being held on October 27 and 28, 2010 in Richland, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 pm.