

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
May 11, 2010

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT     Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the April 27, 2010 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1685 and #1686 and vouchers #1655EFT through #1668EFT in the amount of \$26,022.04 and Blanket Transaction Voucher Approval Document covering vouchers #27935 through #27983, and Electronic Transaction Voucher #20100422, #20100504, #20100505, #20100506, #10050301 and #10050601 in the amount of \$131,266.74. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Geographical Information System (GIS) Mapping Project Update

The manager stated that surveying of the City of Clarkston sewer system will be completed next week. Asotin County staff Matt Laybourne along with PUD staff are being utilized to complete the survey and data gathering effort. The data gathered will be used to develop an accurate map of the City's sewer system. The manager reported that the new GPS surveying equipment arrived last week and operation of the unit is currently being reviewed. The manager introduced the new GIS Coordinator, Craig Riehle. Mr. Riehle stated that he is learning about the PUD and his new position. He stated that he has been out in the field with County and PUD staff as they survey the City sewer learning about the process and has spent time familiarizing himself with the PUD computer system and GIS software. The Commissioners welcomed him to the PUD.

## NEW BUSINESS

### Asotin County and PUD Ecology State Revolving Fund Loan Transfer Agreement

The manager presented a document which provides for the amending of the Asotin County's Department of Ecology State Revolving Fund (SRF) Loan allowing the debt obligation to be transferred to the PUD. As a part of the Sewer Transfer Agreement the PUD agreed to assume debt the County was able to convert to the PUD. The manager stated that this is the final debt transfer document. He stated that in February, the Board approved the transfer of the County's Public Works Trust Fund Loan to the PUD.

The manager stated that the Ecology SRF loan was used for capacity buy-in for the City of Clarkston's Wastewater Treatment Plant Upgrade Project in the early 1990s. The original loan amount, taken out in 1993, was for \$350,052.75 with an interest rate of five percent (5%). The current outstanding debt that will transfer and be assigned to the PUD is \$76,064.60. Payments for this loan are made in January and July of each year. Six (6) payments remain on this loan with the final payment scheduled for January 2013.

The manager stated that the County Board of Commissioners approved and signed the amendment which provides for the transfer of the debt to the PUD at their meeting held on Monday, May 3, 2010.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve Amendment No. 2 to the State of Washington Department of Ecology Loan Agreement No. L9200001 providing for the transfer of the remaining balance of the State Revolving Fund loan from Asotin County to the PUD. The question was called for on the motion. The motion passed 3-0.

## MANAGER'S REPORT

2009 Fiscal Year Audit – The manager reported that the Washington State Auditor's Office will complete work on the PUDs 2009 fiscal year audit this week.

Drinking Source Water Open House – The manager presented a flyer announcing a drinking source water open house at Lewiston Community Center on Thursday May 13<sup>th</sup> from 4:00 to 8:00 pm. The Valley Drinking Source Water Protection Committee made up of the PUD, City of Lewiston, Lewiston Orchards Irrigation District and the Idaho Department of Environmental Quality is sponsoring the open house to educate valley residents about where their drinking water comes from and how to protect the resource.

COMMISSIONER'S REPORT

Commissioner Ridge will be attending the Northwest Public Power Association's annual conference on May 23-27, 2010 in Sacramento, California.

Commissioner Nuxoll attended a Public Utility Risk Management System (PURMS) self insurance meeting on Thursday, April 29, 2010. The primary purpose of the meeting was to review changes to PURMS bylaws and policies as a result of measures adopted by the state legislature. He stated that in other PURMS business, Thurston PUD has dropped their property and liability insurance due to cost and their shortage of funds. Okanagan and Kittitas PUD recently found out that they were victims of a Ponzi retirement investment scheme upon the death of the investor. They have submitted a claim to PURMS for recovery but because it was a private investor it will not be covered.

Commissioner Nuxoll stated that AEGIS has tightened up their coverage on property damage. They have capped coverage at \$35 million. He stated that it will not affect our PUD because our property values are below the cap but it will affect those who have dams or other large amounts of physical property. The Richland office of Bechtel Corporation has joined the PURMS health insurance plan. Administrative fees were approximately 4% of the total health plan.

Commissioner Nuxoll will be attending a Stormwater Advisory Group meeting on Thursday May 13<sup>th</sup>. He will be attending the Drinking Source Water Open house on Thursday May 13<sup>th</sup> between 4:00 and 5:30 pm prior to the Stormwater meeting. Commissioner Nuxoll will be attending a PURMS meeting on Thursday May 20<sup>th</sup>.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 pm.

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Commissioner Gary Hicks, President

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Commissioner Don Nuxoll, Vice President

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Commissioner Judy Ridge, Secretary