

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
March 8, 2010

Vice - President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:00 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the February 23, 2010 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1601EFT through #1614EFT and vouchers #1681 and #1682 in the amount of \$24,425.04 and Blanket Transaction Voucher Approval Document covering vouchers #27754 through #27799, and Electronic Transaction Voucher #10020503, #10030501, #10030502, #20100222, #20100224, #10030201, #10030401 and #10032401 in the amount of \$92,759.90. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

Sanitary Sewer System Transfer Transition

The manager reported that that he received a material list for requested extensions on the 1300 and 1500 blocks of Elm Street. An estimate on the cost of extending sewer service to both of these areas is under development. A survey seeking homeowner's interest in the construction of a sewer main and the provision of sewer service in the Rainier Street and 26th Street areas has been mailed. Commissioner Nuxoll requested that the 25th Street and Cascade Street areas also receive a survey. The manager reported that the sewer main for the subdivision on 24th Street that extends to Reservoir and Critchfield Roads was videoed. There are locations in the sewer main where the camera goes under water. These areas will need to be repaired before acceptance by the PUD and County. The contractor indicated that he will comply with the request to bring the deficient spots up to grade. The manger stated that he will be meeting with the City of Clarkston and the County on Thursday March 11th to review a draft of the City's Wastewater Treatment Plant (WWTP) Facility Engineering Report. The City is faced with major upgrades to the WWTP in order to comply with regulatory and operational concerns.

Mapping Database Conversion to GIS

The manager reported that a kickoff meeting for the conversion of the mapping database to a Geographical Information System (GIS) was conducted with consultant Murray Smith and Associates on Wednesday March 3rd. Jim Martin, Public Works Director for the City of Clarkston was present. The City is considering having their sewer system mapped as a part of our GIS development. The manager stated that the incremental cost for their involvement would be reasonable. Having their system mapped would also benefit the PUD due to the fact that the growth in sewer service will occur in our system and having their system modeled will allow the PUD to calculate flow through their lines to the treatment plant.

NEW BUSINESS

STEP System Sewer Main Construction on 21st Street

The manager introduced 21st Street residents Russell Craber, Jon and Amber Brotnov and Don and Mrs. Osterberg. The manager stated that he has been working with the Brotnov's on an issue related to the failure of their septic system. Discussions regarding the installation of a Septic Tank Effluent Pump (STEP) System took place with the County prior to PUD assumption of the system. The manager stated that those discussions continued once the PUD began operations of the sanitary sewer system. The County recommended the placement of the STEP System. The manager stated that in reviewing the sewer system on 10th Avenue that it was deep enough to accommodate a gravity system. Rather than build a STEP System the manager suggested to the Brotnov's that the PUD look into a gravity sewer line. The manager sent out survey's to the homeowner's on 21st Street seeking their interest in a sewer line.

The manager stated that unfortunately the prospect of a gravity sewer line was brought to a halt when the Brotnov's next door neighbor Mr. Craber's septic system failed last week. Mr. Craber was given 3 to 5 weeks by the County Health Department to either replace his drain field or seek connection to the sewer system. The manager stated that due to this emergency the STEP System construction is back on the table. Replacement of the drain field would be complicated and expensive and would likely fail again. The manager stated that the PUD could construct the 2" pressure line from the sewer manhole at 10th Avenue to the Brotnov and Craber residence. The homeowner's would be responsible for installation of the STEP System and connection to the sewer line. The manager stated that the original estimate for construction of the line was \$16,000 to \$17,000. The cost for the Brotnov's and the Craber's to construct the STEP System is estimated at \$4,000 to \$6,000. The manager stated that he would contact customers again seeking interest in connecting to the STEP System. After discussion of the issues, the Commissioners requested additional information about the cost of construction before making a decision.

Well No. 7 Standby Emergency Generator Repair

The manager reported another issue of concern has arisen regarding the Well No. 7 standby emergency generator. He stated that a few months ago the generator began backfiring upon startup. A technician from EC Power Systems was immediately contacted. He began troubleshooting the problem and suspected something was wrong with the controller which provides fuel for the engine. The problem discovered was that the controller is providing too much fuel to the engine on startup causing it to backfire. The technician tried adjusting the controller but it did not resolve the issue.

Through additional research by EC Power Systems they found that the controller is no longer supported by the manufacturer and the only way to resolve the issue is to convert the controller to a new style. EC founds parts off of another machine saving us approximately \$5,000 over purchasing new parts. With labor, the total cost of the conversion will be approximately \$23,130.00. We cannot run the generator without risking damage until the controller is converted and the issue resolved.

MANAGER'S REPORT

Solar Presentation – The manager reported that a solar presentation by Tom Anderson of Advanced Solar Energy has been scheduled to the March 23, 2010 Board meeting.

Proposed 4th Avenue Development – The manager reported that he will be meeting with Jerry Cox on Monday, March 15th to discuss a proposed development on 4th Avenue. The moderate to high density residential area will require the extension of sewer from the intersection of Appleside Boulevard and 4th Avenue to the project located to the West on 4th Avenue and Ben Johnson Road. Mr. Cox reported that he wants to be underway with the project in 2 to 3 years.

Watershed Funding – The manager reported that both the Washington State House of Representatives and the Senate have identified funding for watershed planning in their budgets.

COMMISSIONER'S REPORT

Commissioner Ridge attended an Energy Northwest (ENW) meeting the weekend of February 27th. Commissioner Ridge stated that the CEO search concluded with consensus on a candidate being selected. She stated that two (2) candidates for the ENW Executive Board will be interviewed soon and a selection made. She will be attending a meeting on March 10 and 11, 2010 to interview these candidates. She stated that letters of support will be arriving for those who wish to be considered for the E-Board positions. These candidates for the E-Board positions will come from member utilities.

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Commissioner Ridge will be attending an ENW Board of Directors meeting on March 23 to 25, 2010.

Commissioner Ridge stated that there were over 70 applicants for the PUD Association Executive Director position. She stated that she is on the selection committee for the Association. She stated that a retirement party for Steve Johnson will be held on Thursday April 15th.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:30 pm.