

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
June 8, 2010

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT      Commissioners: Gary Hicks and Don Nuxoll. Judy Ridge joined by Phone.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the consent agenda giving approval of the minutes of the May 25, 2010 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1687 and #1688 and vouchers #1683EFT through #1697EFT in the amount of \$28,338.75 and Blanket Transaction Voucher Approval Document covering vouchers #28025 through #28075, and Electronic Transaction Voucher #20100625, #10060201, #10060202, #10060401, #10060402 and #10060403 in the amount of \$310,945.81. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Asotin County Sewer Fund Transfer

The manager reported that he picked up a check Friday, June 4, 2010 from Joel Ristau, the Asotin County Public Works Director, in the amount of \$234,461.00. The check represents the remaining balance in the County's sewer fund after obligations were satisfied and funds were held back for the outstanding general obligation bond.

PUD Property Appraisal

The manager reported that at the last meeting the Board authorized the appraisal of real property located on the 2700 Block of Highline Drive. He stated that a landowner adjacent to the PUD property had an expressed an interest in purchasing the property. The manager stated that the appraisal was completed yesterday. The appraisal was presented to the Board. The property appraised for Thirty thousand Dollars (\$30,000.00).

After reviewing the document Counsel stated that if the Board wishes to sell the property it should be declared surplus and a resolution should be developed and adopted by the Board stating such. Counsel stated that the sealed bids should be received for the property after advertising its sale and that the minimum price should be set at \$30,000.00. The manager stated that a resolution will be developed and presented to the Board for consideration at the next meeting.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the surplus of the PUD owned real property located on the 2700 Block of Highline Drive, approve sealed bids and set the minimum bid for the property at \$30,000.00. The question was called for on the motion. The motion passed 3-0.

#### NEW BUSINESS

##### Change Tuesday June 22, 2010 Meeting Date to Tuesday June 29, 2010

The manager stated that due to a scheduling conflict he is requesting that the meeting scheduled for Tuesday, June 22, 2010 be changed to Tuesday, June 29, 2010 beginning at 5:30 pm.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to change the Board of Commissioner meeting date from Tuesday, June 22, 2010 be changed to Tuesday, June 29, 2010 beginning at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

#### MANAGER'S REPORT

2009 Fiscal Year Audit – The manager reported that an audit exit conference will be held tomorrow June 9th. Commissioner Hicks will be attending.

Stormwater Program Open House – The manager reported that the Regional Stormwater Program will be holding an open house at the Clarkston High School Auditorium on Thursday, June 10, 2010 to update the public on their progress and the activity surrounding the formation of a stormwater utility.

GIS Mapping – The manager stated that our GIS mapping engineering firm MSA had to reschedule their visit and will be here on June 9-10. MSA will be bringing all work complete on the GIS maps. In addition, a representative will be here to train our GIS Coordinator and Asotin County staff on our new TopCon GPS unit.

City of Asotin Intertie – The manager reported that the City has received a favorable bid for partial construction of the intertie between the PUD and the City. The contractor will construct the main from Clemans Road down the hill to Highway 129 and provide all material for the project. The PUD as part of the funding agreement with the City will install the main from the base of the hill to the bridge near the City's wastewater treatment plant. The project will likely get underway in July. The manager stated that DOH has reviewed the design plan for construction and has a few minor questions about the project that the City and the engineer will need to respond to.

City of Clarkston Wastewater Treatment Plant – The manager stated that the agreement with the City of Clarkston for treatment of the wastewater from our collection system ends on June 30<sup>th</sup>. A new agreement with minor changes is under development and will be presented to the Board for consideration at the next meeting. The manager stated that the term for this agreement will be for one year. He stated that the City will begin incurring expenses for design for the update of the wastewater treatment plant. The PUDs portion of the design expense will be approximately \$95,000. An addendum to the agreement will be drafted to address the engineering design expense.

5<sup>th</sup> Street Main Replacement Project – The manager reported that the crew began work today on replacement of the main on 5<sup>th</sup> Street from Elm to Sycamore. The City of Clarkston needs to install a fire hydrant on 5<sup>th</sup> Street near their new City Hall. The main size is only 4 inch and they will need a minimum 6 inch line for a fire hydrant. The manager stated that rather than place a line only for a hydrant the entire main will be replaced. The current main is a cast iron line installed in 1901, 109 years old and installed 4 years before Clarkston was incorporated as a city.

Wal-Mart Pay Station – The manager reported that Wal-Mart has requested to be a pay station for PUD customers. Treasurer Bob Sischo stated that their transactions are completed electronically and payments will be sent directly to our bank account upon payment similar to a customer paying a billing statement electronically. The Treasurer stated that setting Wal-Mart up as a pay station does not require a formal agreement because of the nature of the electronic payments.

#### COMMISSIONER'S REPORT

Commissioner Nuxoll attended a Watershed Planning Unit meeting on Wednesday, June 3, 2010. The Planning Unit approved flows on several streams in the watershed by consensus. The approval came after several months of discussion with Ecology and the state caucus on the flows and fish presence in the streams. Commissioner Nuxoll stated that the Planning Unit felt that the flows presented were reasonable and achievable, protects exempt wells and does not close the stream.

Commissioner Nuxoll will be attending the Regional Stormwater Program open house on Thursday, June 10<sup>th</sup>. Commissioner Nuxoll will be attending a Drinking Source Water Protection Team meeting on Monday June 14<sup>th</sup> being held at the PUD office.

Commissioner Nuxoll will be attending PURMS self insurance meetings June 16-17, 2010. The semi-annual meeting will be combined with the PURMS executive committee's continued review of proposed changes to PURMS bylaws and policies as a result of measures adopted by the state legislature.

Commissioner Ridge will be attending an Energy Northwest Board Meeting on June 16-17, 2010.

Commissioner Hicks will be attending a Washington PUD Association reform meeting on June 10-11, 2010. Commissioner Hicks will be attending the American Water Works Association annual conference on June 19-24, 2010.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 pm.