

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
January 12, 2010

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the December 29, 2009 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1677 and #1678 and vouchers #1547EFT through #1560EFT in the amount of \$25,390.15 and Blanket Transaction Voucher Approval Document covering vouchers #27580 through #27633, and Electronic Transaction Voucher #20100105, #10010502, #10010503, #10010701 and #10010702 in the amount of \$96,939.64. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Sanitary Sewer System Transfer

The manager stated that the PUD has assumed operation of the Sanitary Sewer System on January 1, 2010. County staff continues to train PUD staff. Staff has been spending time at each lift station learning the operations and surveying the distribution system learning where sewer lines are located. Staff has been studying the maps gaining knowledge of the system. The sewer system sanitation truck will remain with County staff to respond to call outs until staff has been adequately trained on the system.

The manager stated that backup pumps for the lift stations have been ordered. The Bridge Street and 18<sup>th</sup> Street lift stations do not have backup pumps. If one fails it would take 12 to 16 weeks to get a replacement. The approximate cost for the backup pumps is \$20,000.00. The manager stated that these items were budgeted for 2010. The placement of a new grinder pump at 15<sup>th</sup> and Bridge Street is still underway and will be completed by month end.

Port of Clarkston Industrial Park

The manager stated that at our last meeting, Wanda Keefer, Manager for the Port of Clarkston made two requests. First, Ms. Keefer stated that she is aware that her responsibility is to construct an 8-inch water line but that the PUD would prefer a 12" line to adequately provide for future expansion of the area. Ms. Keefer requested that the PUD consider paying the incremental costs between the 8" and 12" line. The manager stated that he calculated the material cost between the different size lines and estimated that a 12" line would cost an additional \$27,000.00. The manager stated that he does not know what the incremental labor costs would be until after the project is put out for bid. The Board stated that they are interested in the material portion but will wait to make a decision at a later date.

The manager stated that Ms. Keefer also requested the Board's consideration in seeking a congressional appropriation to construct the optimal solution for sewer service to the Park and surrounding areas. The manager stated that Ms. Keefer had provided the applications for requesting congressional appropriations from Senator's Cantwell and Murray and Representative McMorris-Rodgers. The deadline for the request applications is February 12, 2010. After discussing the pros and cons of making application for congressional appropriations, the Board stated that they want additional information about the application and selection process before making a decision.

NEW BUSINESS

City of Clarkston Sewer Line Cleaning Services Agreement

The manager presented a Sewer Line Cleaning Services Agreement with the City of Clarkston which provides for sewer line cleaning and camera inspection services. The manager stated that the City of Clarkston has a hydro truck capable of cleaning and flushing our sewer lines. This service has been performed for the County on an annual basis. The City also has a state-of-the-art camera that will be utilized for inspecting our sewer lines.

The City of Clarkston approved the Agreement at their meeting on Monday, January 11, 2010. The Agreement is effective upon execution and expires on December 31, 2010. Counsel has reviewed and approved the Agreement.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll approving the Sewer line Cleaning Services Agreement with the City of Clarkston and authorizing the General Manager to execute the agreement. The question was called for on the motion. The motion passed 3-0.

Ecology Phase 4 Watershed Planning Grant Agreement – Amendment No. 5

The manager presented Amendment No. 5 to the Washington State Department of Ecology Watershed Planning Unit Phase 4 Grant. In December the Governor announced budget cuts for watershed planning activities effective July 1, 2010. Effective immediately, the Phase 4 grant agreement with Ecology was cut by \$32,800. The manager stated that the reduction does not affect our Watershed Planning Director position but does eliminate funding for projects in the watershed.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge approving Amendment No. 5 to the Watershed Planning Phase 4 Grant Agreement with the Department of Ecology and authorizing the General Manager to execute the agreement. The question was called for on the motion. The motion passed 3-0.

Change January 26, 2010 Meeting Date to January 25, 2010

The manager stated that due to a scheduling conflict with one commissioner the regular Board of Commissioners meeting scheduled for Tuesday, January 26, 2010 will need to be changed to Tuesday, January 25, 2010.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to change the Board of Commissioner meeting date from Tuesday, January 26, 2010 to Monday, January 25, 2010 beginning at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

EXECUTIVE SESSION

Commissioner Hicks stated that the Board will be entering into executive session to discuss personnel issues. Commissioner Hicks noted the start time as 6:08 p.m. and stated that the executive session would last approximately twenty (20) minutes.

Commissioner Hicks reconvened the meeting at 6:20 p.m.

Resolution 10-352 – Setting the General Manager’s Annual Salary

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll approving Resolution 10-352, setting the General Manager’s Annual Salary. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

GIS Mapping RFP – The manager reported that he advertised a Request for Proposals for converting our mapping system to a Geographical Information System. He stated that he has received 30 plus requests for the RFP. February 1<sup>st</sup> is the deadline for submittal.

MWL Challenge – The manager report that oral arguments began today at the Washington State Supreme Court for the challenge to the 2003 Municipal Water Law.

Solar Presentation – The manager reported that Tom Anderson stated that he will wait until Department of Revenue has held their hearing to take final testimony on their proposed rules for implementing the new law on solar cost recovery incentives before presenting information to the Board regarding a solar demonstration project on the PUD office building. The solar presentation should occur in February.

Landscape Project – The manager reported that the agreement with Don Brigham has been executed and work will get underway this month on the office landscape project. Mr. Brigham will present designs to the Board for review next month.

City of Asotin Intertie – The manager reported that he and staff met with TDH Engineering to discuss the proposed intertie with the City of Asotin. Staff provided input on the design and on various other aspects of the project. Environmental and permit work is currently underway. Bidding will likely occur in April with construction commencing in May.

#### COMMISSIONER'S REPORT

Commissioner Nuxoll attended a Stormwater Advisory Group meeting on Tuesday, January 5<sup>th</sup> and a stormwater construction ordinance hearing on Wednesday January 6<sup>th</sup>. He stated that he will be attending a Watershed Planning Unit meeting on Thursday, January 14<sup>th</sup>.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:35 pm.