

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
October 13, 2009

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer  
Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the September 21, 2009 Regular Meeting and the minutes of the October 5, 2009 Budget Hearing and payment of the Transaction Vouchers covering vouchers #1466EFT through #1479EFT and vouchers #1671 and #1672 in the amount of \$24,816.82 and Blanket Transaction Voucher Approval Document covering vouchers #27285 through #27352, and Electronic Transaction Voucher #20091001, #20091002, #20091030, #09100502, #09100503, #09100504, #09100601 and #09100602 in the amount of \$112,321.29. The question was called for on the motion. Passed 3-0

Bonneville Power Administration – Representative Mike Normandeau

Mike Normandeau, Account Executive for the Power Sales Division of the Bonneville Power Administration (BPA) provided an overview of the Regional Dialogue (RD) process. Mr. Normandeau stated that through the RD process 20 year contracts were developed for energy sales. Under the contracts BPA set forth a Tier 1 and Tier 2 power allocation process. Under Tier all the resources of the federal power system, including hydro and nuclear were allocated. Mr. Normandeau stated that BPA projects the allocation to last until 2013 before load growth would occur that is beyond their resources. The Tier 2 power sales will be at market based prices due to the fact that BPA would have to purchase energy from the market to satisfy their customers load.

Through the RD process customers have until November 1, 2009 to make election on how they want to handle their Tier 2 power purchases if their energy load grows beyond the “High Water Mark” that BPA has determined for each utility. Mr. Normandeau stated that the PUD had three choices when it comes to Tier 2 elections.

The PUD can use BPA for all of their load growth, they find their own resources for load growth or do a combination of both BPA and their own resources to provide for any growth that may occur. Mr. Normandeau stated that the PUD can make this election simply by sending him an email. The board discussed the information presented and stated that they would make an election at the October 27, 2009 meeting.

### OLD BUSINESS

#### County Wastewater System Ownership Transfer – System Transfer Agreement

Counsel Scott Broyles reported that he has completed the fourth draft of the Memorandum of Understanding (MOU) between the PUD and County for the transfer of their wastewater collection system to the PUD. He has delivered the draft MOU and the opinion paper he received from Foster Pepper regarding the County's responsibility under the Revised Code of Washington for transfer of the system. He has requested from the County a deadline of October 31, 2009 for completion of their review. Counsel requested from the Board a motion to set a hearing date on the MOU and assumption of the wastewater collection system for Tuesday, November 10, 2009. He stated that the County will also hold a hearing on the MOU and system transfer.

The manager stated that he has reviewed the draft. He also stated that time is of the essence to complete the transfer. Staff has started working with Eden Systems for the transition into billing of sewer accounts. The date for assumption of the wastewater collection system remains January 1, 2010. The manager stated that with this deadline comes the need to have billing processes in place, customers notified of the change in ownership and what they can expect with the change.

**MOTION** by Judy Ridge, seconded by Don Nuxoll to set a special hearing during the regularly scheduled Commission meeting on Tuesday, November 10, 2009 for consideration of the an agreement between Asotin County and the PUD for the acquisition and transfer of the Asotin County Wastewater Collection System to the PUD. The question was called for on the motion. Passed 3-0.

#### Port of Whitman County – Port of Wilma Contract Fees Moratorium Request

Counsel Scott Broyles reported that a draft addendum to the Port of Whitman County Water Sales Contract and Operations and Maintenance Agreement with the PUD for the Port of Wilma will be ready tomorrow. Along with the draft contract amendment, Counsel stated that he has developed a water system transfer agreement. He stated that instead of going through the contract addendum, the Port of Whitman County Board of Commissioners may want to go immediately to PUD ownership. The transfer agreement would be similar to the County wastewater agreement in that the PUD would assume ownership of the system.

### NEW BUSINESS

#### Award Bid for 1994 Chevy Truck

The manager stated that as part of the resolution providing for the surplus and sale of the 1994 Chevy truck approved by the Board at the previous meeting, he advertised and requested bids on the vehicle. He stated that he received one (1) bid on the vehicle in the amount of \$1,151.00. The manager recommended Board acceptance of the bid.

**MOTION** by Don Nuxoll, seconded by Judy Ridge awarding the bid on the 1994 Chevy Truck with a Utility Service Body to Mike Winroth in the amount of \$1,151.00. The question was called for on the motion. Passed 3-0.

### MANAGER'S REPORT

Advanced Solar Energy – The manager stated that former Whatcom County PUD Manager Tom Anderson has started his own business called Advanced Solar Energy. The manager requested permission to have Mr. Anderson come and address the Board regarding options for the placement of solar panels on the PUD office building.

Scenic Way Project – The manager stated that he would be meeting with the County tomorrow to discuss the cleanup of PUD property and restoration of landscaping.

Clarkston Wastewater Treatment Plant – The manager stated that he attended a meeting with the City and County regarding the study of the City of Clarkston's wastewater treatment plant. The meeting included a tour of the facility.

Energy Northwest Forum – The manager will be attending the Energy Northwest Forum in Richland, Washington on October 22-23, 2009.

### COMMISSIONER'S REPORT

Commissioner Nuxoll attended the Drinking Source Water Committee meeting on September 29<sup>th</sup>. He stated that a brochure and public information regarding source water protection has been developed for distribution to our customers. The manager stated that this information is available on our website.

Commissioner Nuxoll also attended a Stormwater Advisory Committee meeting on October 6<sup>th</sup>. He stated that the utility portion of the discussion has been tabled to focus on the construction and post-construction ordinances. Additional grant funding provided by the state has allowed for the postponement. He stated that the County will hold additional public hearings on the process.

Commissioner Ridge will be attending the Washington PUD Association meetings in Union, Washington on October 14-16. Mason PUD No. 1, the oldest operating PUD, is celebrating their 75<sup>th</sup> Anniversary. In conjunction with these meetings she will be attending an Energy Northwest Executive Search Committee meeting on October 15<sup>th</sup>. Commissioner Ridge will be attending the Energy Northwest Forum in Richland, Washington on October 22-23, 2009.

Commissioner Hicks will be attending the Washington PUD Association meetings in Union, Washington on October 14-16 and the Energy Northwest Forum in Richland, Washington on October 22-23, 2009.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:30 pm.