

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
December 9, 2008

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT      Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo, and Board Secretary Roberta Tilden.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the November 25, 2008 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1647 through #1648 and #1188EFT through #1203EFT in the amount of \$24,994.18 and Blanket Transaction Voucher Approval Document covering vouchers #26391 through #26450, and Electronic Transaction Voucher #20081204, #2008120201, #2008120501, and #2008120502 in the amount of \$131,545.77. The question was called for on the motion. Passed 3-0

OLD BUSINESS

Property Acquisition

The manager reported that the transaction to purchase the storage units at 1510 Scenic Way, located directly above the PUD building, was closed on Monday, December 1<sup>st</sup>. Tenants in the larger storage units have been asked to vacate by January to make room for our operations. Payments on the promissory note will occur biannually on April 1 and October 1 of each year. The first payment is due on April 1, 2009. All Valley Property Management will continue to manage rental of the units.

The manager stated that he contacted the County Assessor to request removal of the property from the tax rolls. At the time of contact the County stated that property had already been removed from the rolls. The manager stated that changing the zoning from commercial to public will be taken care of next.

## NEW BUSINESS

### Watershed Planning Director Employment Agreement

The manager presented the 2009 Watershed Planning Director Employment Agreement. The Agreement sets forth the terms and conditions of Mr. Johnson's employment as the WRIA 35-Middle Snake Watershed Planning Director. The current Agreement expires on December 31, 2008. The manager stated that the only changes made were to Exhibit 2 - WRIA 35 Integration / Coordination Snake River Salmon Recovery Board. The language was brought in line with our current funding agreement.

Based upon the current funding provided by the Department of Ecology and the Snake River Salmon Recovery Board, adequate resources are available to meet the compensation and benefits provided for in the Employment Agreement with Mr. Johnson.

**MOTION** by Gary Hicks, seconded by Don Nuxoll approving the Watershed Planning Director Employment Agreement and authorizing the General Manager to execute the agreement. The question was called for on the motion. Passed 3-0.

### Change the December 23, 2008 Meeting Date

The general manager requested that the Tuesday, December 23, 2008 meeting be changed to Monday, December 22, 2008.

**MOTION** by Don Nuxoll, seconded by Gary Hicks to approve changing the December 23, 2008 meeting to December 22, 2008 beginning at 5:30 pm. The question was called for on the motion. Passed 3-0.

### Manager's Report

Residential Exchange Rebate – The Bonneville Power Administration miscalculated the Residential Exchange Program rebate for most utilities. The PUD will need to refund the BPA \$84 out of the \$21,000 plus it received.

City of Asotin – The city will be seeking funding for the development of an intertie with the PUD's water system. The two agencies will be meeting next Thursday to discuss the potential project and the funding application. The intertie will provide standby fire flow and emergency water.

Appleside Project – The water main on Andreason was upsized this summer. The crew is working with Curry Construction to tie in the water line to the main line on Appleside Boulevard. Rather than digging up the road, the pipe is being pushed under the road to reduce repaving costs and shutting down of the road. Clearwater was hired to do the flagging.

Highland Avenue Reconstruction – The County has selected a contractor to complete the reconstruction of Highland Avenue between 13<sup>th</sup> and 15<sup>th</sup> Streets. Storm drains, sidewalks and repaving will be completed by the contractor. Forty-five PUD services will be moved into the sidewalk. Funds have already been budgeted for this project. This project will begin in January 2009. Most meters already have AMR installed.

COMMISSIONER'S REPORT:

Commissioner Hicks attended the annual Washington PUD Association meeting in SeaTac on December 3-5, 2008. He said all the sessions were very productive. Senator Patti Murray and BPA Administrator Steve Wright were keynote speakers.

Commissioner Nuxoll will be attending a watershed meeting on Thursday, December 11, a County Ordinance update meeting on Monday December 15, and a sewer system assumption meeting with Asotin County on Tuesday December 16.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 pm.