

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
January 8, 2018

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

Staff: Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the December 18, 2017 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1926 through #1928 and Electronic Transaction Vouchers #4579EFT through #4595EFT in the amount of \$38,181.89 and Blanket Transaction Voucher Approval Documents covering vouchers #37867 through #37943 and Electronic Transaction Vouchers #1 through #8, #1710401 and #18011101 in the amount of \$322,956.32. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, January 23, 2018 Commission Meeting to Monday, January 22nd

The manager requested changing the next Commission meeting date from Tuesday, January 23, 2018 to Monday, January 22, 2018 due to commissioner travel to meetings.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve changing the January 23, 2018 to Monday, January 22, 2018 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

System Maintenance – The crew is currently exercising valves and conducting maintenance of the PUD and the City of Asotin systems. There is a main line leak at 14th and Chestnut Streets tonight. The leak is on an 8-inch steel main.

Financial Report – The manager reported that as of December 31, revenue is \$5.062 million, expenses are at \$5.022 million and the Operating Fund balance is \$2.130 million.

MUNIS Software – Bob Sischo and staff have been working diligently the past few months on the financial software conversion to MUNIS and as of Friday, January 5th, the system is now live on payroll, accounts payable general ledger and content manager. The kick-off for the utility billing conversion is January 16th.

Quail Ridge Golf Course – The manager referenced a memorandum he sent to the Board regarding the cost of replacing the electrical distribution line that serves Quail Ridge if it were to fail. The total cost was estimated by the Clearwater Power Company (CPC) in the amounts of \$113,715 for plowing the line and \$146,934 for boring the line. Current funds available are \$82,480. A rate increase would be necessary to ensure adequate funding for replacing the electrical cable. Commissioners provided direction on the next steps.

City of Clarkston – The manager referenced a memorandum he sent to the Board and discussed the meeting he and Commissioner Nuxoll attended on Tuesday, December 19, 2017 with the City Public Works Committee. A recent meeting of the Committee on Tuesday, January 2nd resulted in a consensus to proceed with a request to the PUD to develop a proposal for managing the City's wastewater treatment plant and sewer system. The proposal would be reviewed by the Committee and then presented to the full City Council for consideration and discussion.

COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council meeting on January 3-4 in Portland, Oregon. She reported that BPA and Bureau of Reclamation discussed the \$100 million in costs associated with the construction of fish hatcheries in the region. Also discussed was Biological Opinion appeal regarding spill at the dams for fish, the Columbia River Treaty negotiations between Canada and the United States starting in 2018 and BPA asset management and capital investment improving BPA owned dams.

Commissioner Ridge will be attending the Washington PUD Association meetings and Legislative Reception on January 10-12 in Olympia, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.