

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
November 20, 2017

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

Staff: Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the November 6, 2017 Regular Meeting and payment of the Transaction Vouchers covering Electronic Transaction Vouchers #4528EFT through #4544EFT in the amount of \$32,295.50 and Blanket Transaction Voucher Approval Document covering vouchers #37716 through #37760 and Electronic Transaction Vouchers #17110901, #17110902, #17111601 and #17111602 in the amount of \$152,867.02. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Set 2018 Budget Hearing Date

The manager stated that the draft operational budget for the 2018 calendar year has been developed and is ready for Commission review. The manager recommended the 2018 Budget Hearing and meeting be held on Monday, November 27, 2017 at 5:30 pm.

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to set the 2018 Budget Hearing and meeting for Monday, November 27, 2017 beginning at 5:30 pm. The question was called for on the motion. The motion passed 2-0.

MANAGER'S REPORT

Lead Service Lines – The crew started checking the incoming material of meter boxes for the potential lead pigtailed on Friday November 17th. At this time the crew has reported on 63 services and this work is currently in progress. The initial indications show that about half of the services are HDPE pipe and the other half is galvanized. The galvanized services will need to be potholed and checked for a lead pigtail.

Vactor Truck – The Vactor Brand Truck has been ordered. Staff will be meeting with the salesman from Owen Equipment to confirm the order. The manager stated that he and staff met with City of Asotin Mayor, Vikki Bonfield and city staff, on Thursday, November 9, to discuss the PUD providing sewer system cleaning and inspection services with the new Vactor Truck. The city has approximately 5 miles of sewer line which can be cleaned and inspected in 1 to 2 weeks. On call service was also discussed.

Well No. 3 Motor – A retry on the installation of the new 300% thrust motor for Well No. 3 has been set for Monday, December 4th. During the first attempt, on Wednesday, October 25th it was discovered that the index or the base of the motor was the wrong size. The motor was returned to Spokane where the proper base was ordered and has been installed.

COMMISSIONER'S REPORT

Commissioner Ridge will be attending the Washington PUD Association Annual Conference in Spokane, Washington, November 29 to December 1 with the Treasurer and Manager.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:45 p.m.