

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
September 26, 2017

.....

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

.....

ROLL CALL: PRESENT Commissioners: Don Nuxoll and Greg McCall.

Staff: Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the September 12, 2017 Regular Meeting and payment of the Transaction Vouchers covering voucher #1914 and Electronic Transaction Vouchers #4460EFT through #4476EFT in the amount of \$31,110.31 and Blanket Transaction Voucher Approval Document covering vouchers #37493 through #37535 and Electronic Transaction Vouchers #17092001 and #17092002 in the amount of \$137,075.63. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Sewer Lift Stations Backup Generators

The manager stated that the 2017 Budget designated \$85,000 for the purchase of backup generators for our sewer lift stations located at 18th Street, Westwind Court and Bridge Street. Western States Equipment in Lewiston, a CAT dealer, has the units we specified. Western provided a bid for these units which have been bid through a joint purchasing program called the National Joint Purchasing Alliance (NJPA) cooperative. NJPA provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law. Joint Powers laws enable members to legally purchase through their awarded contracts.

To ensure that NJPA is an organization the PUD can utilize and they provide a proper bidding process, the manager stated he contacted the State Auditor's office (SAO) seeking their guidance. SAO stated that RCW 39.34.030 allows local governments to

fulfill bidding requirements by purchasing from a bid awarded by the State, another government or a group of governments. They stated that becoming a member of this purchasing cooperative would qualify the PUD to purchase equipment that was competitively bid and procured. We applied for and membership was granted by NJPA.

Western supplied a bid for three (3) CAT Model C4.4 40 KW Diesel Generators in the amount of \$65,886.00 (\$21,955 each). These units include a 137 gallon, double walled fuel tank and automatic transfer switch. Adding sales tax of \$5,073.22, the final price is \$70,959.22. The standard warranty on these units is 24 months but purchasing them through the NJPA cooperative doubles the warranty period to 48 months.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to award the bid for the Sewer Lift Stations CAT 40 KW Diesel Generators to Western Equipment in the amount of \$70,959.22. The question was called for on the motion. The motion passed 2-0.

MANAGER'S REPORT

Capital Improvement Projects – On Friday, September 22nd, the crew completed the tie-over of the new 8-inch PVC water main on Schaefer Drive and Schweiter Lane to the 12-inch PVC line on 13th Street. Paving of the street was completed immediately upon project completion.

Lead Service Lines – The manager provided an update on the process of verifying the potential services lines with lead pigtailed. 6 of 10 services replaced contained a lead pigtail. He stated that all old service lines on cast iron pipe will need to be replaced.

Main Line Flushing – flushing of water mains will begin on Monday, October 3rd and continue for two weeks through Friday, October 13th. A notice of our flushing activities will be provided in the Tribune and instructions on what customers can do should they encounter discolored water.

COMMISSIONER'S REPORT

Commissioner Nuxoll attended a Public Utility Risk Management Services (PURMS) Administrative Committee meeting on Friday, September 15th in Burien, Washington with committee member Bob Sischo. Mr. Sischo stated that the Administrative Committee meets quarterly and that during the meeting they reviewed and approved claims. He reported that there has been a spike in employment practice claims that will result in training of PUD commissioners and staff. The committee had a frank discussion regarding claims and the Open Public Meetings Act. He reported that the review of the Pool Administrator, Dick Rodruck, and his position and activities has concluded.

Meeting Minutes
September 26, 2017
Page 3

Commissioner McCall will be attending the Washington PUD Association Water Workshop September 27-29 in Leavenworth, Washington. The General Manager will also be in attendance.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:15 p.m.