

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
March 13, 2017

.....

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

.....

ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the February 28, 2017 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1893 through #1895 and vouchers #4239EFT through #4255EFT in the amount of \$33,631.28 and Blanket Transaction Voucher Approval Document covering vouchers #36790 through #36852 and Electronic Transaction Vouchers #17022801, #17022802, #17030201, #17032001 and #17032401 in the amount of \$219,497.64. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER'S REPORT

Board Work Session – the manager reported that per Board direction, he contacted legal counsel, Joe Brogan, regarding the idea of having a monthly work session to allow more time to discuss information from the various associations the PUD is involved in, to discuss agenda items for the next meeting and to allow for the sharing of additional information regarding administration and operations of the PUD. At the previous meeting the Board stated they were favorable to the idea but wanted to properly setup a work session in order to ensure compliance with the Open Public Meetings Act.

The manager reported that Mr. Brogan stated that a work session is allowable under Washington State law and there are two ways to go about setting up and conducting the meeting. The first method is the Board can call a Special Meeting each time they decide

to have a work session and a notice of a the Special Meeting, consistent with RCW 42.30.080(2), must be provided with the details of the meeting outlined in the notice, the meeting notice and agenda posted to our website and at a location in the front office and the Board must stick to the agenda as outlined. He stated that we cannot exclude any interested person from attending and listening even though it is a work session.

The second method Mr. Brogan outlined is to set a regular scheduled date and time for the work session. For this method, the work session would be adopted by resolution identifying the specific day and time consistent with RCW 42.30.075. The Special Meeting notification would not be required. The work session would still require an agenda to be posted on the website and we cannot exclude any interested person from attending and listening. The manager stated that the current meeting scheduled was adopted on April 17, 1991 by Resolution 91-71. Once adopted, Mr. Brogan stated that the resolution and meeting schedule must be provided to the Code Reviser for placement in the State Register.

Mr. Brogan stated that the Board can call an executive session under either format as provided for in the law. The Commission stated that a work session would not need to be held regularly but directed the manager to provide for a work session prior to the first meeting in April. The manager stated that the setting of the work session will be an item under New Business at the March 28<sup>th</sup> meeting. He stated that he and Bob Sischo would develop an agenda for the work session for Commissioner review.

#### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council meetings on March 8-9 in Portland, Oregon. She stated that the focus of the meetings continue to be about the Bonneville Power Administration 2017-2019 Rate Case. PPC, BPA and Energy Northwest are all seeking ways for costs to be reduced in order to keep rates in check.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.