

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
September 27, 2016

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Vice-President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the September 13, 2016 Regular Meeting and the minutes of the September 19, 2016 Special Meeting and payment of the Transaction Vouchers covering vouchers #4052EFT through #4068EFT in the amount of \$29,829.05 and Blanket Transaction Voucher Approval Document covering vouchers #36205 through #36246 and Electronic Transaction Vouchers #16092001 and #16092002 in the amount of \$94,542.12. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

District 3 Commissioner Vacancy

Commissioner Nuxoll stated that a Special Meeting was held on Monday, September 19<sup>th</sup> to interview District 3 Commissioner candidates to fill the position left vacant due to the passing of long-time Commissioner Gary Hicks. He reported that prior to the interviews candidate Joe Lemire withdrew his name from consideration. Commissioner Nuxoll stated that the candidates who were interviewed to fill the District 3 vacancy were; Hans Hansen, Gayla Filler, Teresa Gall, Del Flagg, George Dekan and Greg McCall. Commissioner Nuxoll and Ridge both stated that they were very pleased with each candidate and their interest in the position.

EXECUTIVE SESSION

Commissioner Nuxoll adjourned the regular meeting into Executive Session at 5:32 p.m. to evaluate the qualifications of commissioner candidates for appointment to elective office per RCW 42.30.110. Commissioner Nuxoll stated that the Board would be in Executive Session for 10 minutes.

Commissioner Nuxoll called the regular meeting back to order at 5:40 p.m. He stated that no decisions were made in Executive Session.

### NEW BUSINESS

#### Appointment of District 3 Commissioner

Commissioner Nuxoll asked Commissioner Ridge if she had a recommendation for appointment to the District 3 Commissioner position. Commissioner Ridge recommended Greg McCall for appointment to the vacant position. Commissioner Nuxoll concurred with Commissioner's Ridge's recommendation. He called for a motion for appointment.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to appoint Greg McCall as District 3 Commissioner. The question was called for on the motion. The motion passed 2-0.

#### Billing Statement Community Survey Request

The manager presented a request from the Clarkston Empowering People & Impacting Choices (EPIC) Coalition. EPIC is again seeking a request for the approval of the Board for inclusion of their survey with our monthly billing statements. The survey for adults seeks their input regarding the use of alcohol and drugs by youth in Clarkston.

The manager stated that this year EPIC has gone away from the paper survey and is using an online survey format. EPIC is requesting that the web link to the survey be included on our billing statements for October. The web link will only go to those in the City of Clarkston which is our 2nd billing cycle of the month.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the inclusion of the EPIC community survey web link on the October monthly billing statements. The question was called for on the motion. The motion passed 2-0.

#### Set 2017 Budget Hearing Date for Monday, October 3, 2016

The manager stated that the draft operational budget for the 2017 calendar year has been developed and is ready for commissioner review and approval. The manager recommended a Budget Hearing be held on our traditional first Monday in October which falls on October 3<sup>rd</sup> this year.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to set the 2017 Budget Hearing for Monday, October 3, 2016 beginning at 5:30 pm. The question was called for on the motion. The motion passed 2-0.

### MANAGER'S REPORT

Water Main Projects – The manager reported that the work was started and completed on the new water main in the alley between 3<sup>rd</sup> and 4<sup>th</sup> Streets. He stated the new main replaced 300 feet of vintage 4-inch steel main with 6-inch PVC pipe. He stated that the next project is the replacement of a Pressure Reduction Valve (PRV) and vault at Grandview Drive and 6<sup>th</sup> Avenue. An engineering study was completed to see if the two PRV's in the area could be replaced by one PRV but testing proved that having only one PRV would result in very low pressure in the higher elevations and very high pressure in the lower elevations. The next project will be the relocation of a 6-inch water main off of private property at SR129 and Nave Drive. This line will be bored and will continue under SR129 to the West side of the highway in order to remove steel line from service.

Request for Proposals – The manager reported that Request for Proposals (RFP) for banking services received from three (3) local banks were reviewed and bank personnel were interviewed. Our current bank, Umpqua was very competitive in their response to the RFP and we will continue using their services.

### COMMISSIONER'S REPORT

Commissioner Ridge stated that she would be attending the Public Power Council meetings in Portland, Oregon on October 5-6.

### ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.