

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
September 13, 2016

.....
Vice-President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.
.....

ROLL CALL: PRESENT Commissioners: Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the August 30, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1873 and #1874 and vouchers #4035EFT through #4051EFT in the amount of \$35,555.24 and Blanket Transaction Voucher Approval Document covering vouchers #36158 through #36204 and Electronic Transaction Vouchers #16090201, #16090202, #16090203, #16090601 and #16091601 in the amount of \$253,807.62. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

District 3 Commissioner Vacancy

Commissioner Nuxoll stated that after the August 30th meeting, an announcement was made regarding the District 3 Commissioner vacancy requesting letters of interest from qualified candidates and the completion of a one-page candidate application. The letters of interest and candidate applications were due by 12:00 noon, Monday September 12th.

Commissioner Nuxoll stated that seven (7) community members submitted their letters of interest and applications by the deadline yesterday. The candidates who will be considered to fill the District 3 vacancy are; Greg McCall, Gayla Filler, Hans Hansen, Teresa Gall, George Dekan, Del Flagg and Joe Lemire.

He stated that RCW 54.12.010 requires that only a registered voter who resides in a commissioner district may be a candidate for, or hold office as, a commissioner of the commissioner district. Commissioner Nuxoll stated that the Asotin County Auditor's office was contacted and asked to verify that the each candidate was a registered voter and that they reside at the address they provided. The Auditor's office confirmed each was a register voter at the address stated.

EXECUTIVE SESSION

Commissioner Nuxoll stated there was no need for an Executive Session at this time to evaluate the qualifications of commissioner candidates for appointment to elective office.

NEW BUSINESS

Set Special Meeting Date for District 3 Commissioner Vacancy Interviews

Commissioner Nuxoll stated that the Board will be conducting interviews for District 3 Commissioner Candidates on Monday, September 19th beginning at 8:30 am. He stated that special meeting will last until all candidates have had the opportunity to interview. He called for a motion to set a date for the Special Meeting in order to conduct the interviews.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to set a Special Meeting for Monday, September 19th to conduct candidate interviews for the District 3 Commissioner vacancy beginning at 8:30 am and lasting until interviews are concluded. The question was called for on the motion. The motion passed 2-0.

MANAGER'S REPORT

Water Main Projects – The manager reported that the work on the new water main on Fair Street in front of Costco and on 2nd and 3rd Streets is done and the paving will be completed tonight. This project replaced approximately 1,350 feet of 6 inch and 8 inch steel water main. The next projects on the agenda are the Grandview Pressure Regulator replacement, replacement of 300 feet of 4-inch steel main with 6-inch PVC pipe in the alley between 3rd and 4th Streets and the moving of a 6-inch water main off of private property at SR129 and Nave Drive. This line followed the old highway and will be bored.

Request for Proposals – The manager reported that Request for Proposals (RFP) for banking services and automated meter reading (AMR) technology were received. He stated that only one vendor submitted for the AMR RFP. The cost associated with the Badger Meter proposal for the replacement of 3,500 meters and 7,200 radio-read units was \$1,206,838.00. The RFP will be deemed uncompetitive. RFPs for banking services were received from three (3) local banks. Our current bank, Umpqua was very competitive in their response to the RFP.

Records Storage Facility – The manager reported that the 2016 Budget provided \$75,000 towards the development of a Records Storage/Disaster Recovery facility. Three (3) of the storage units at operations facility above the office will be used. A favorable bid of \$5,984.00 was received to re-roof the building. The next step will be to bore a line from the office to the facility and continue on to our operations shop in order to provide security to the building. The cost associated with the boring is approximately \$21,000 for boring, conduit and wire. The manager stated that the project will come in under budget.

Alpowa Creek Implementation Grant Contract Extension – The manager stated that the Department of Ecology is requesting that the grant contract for the Alpowa Creek Implementation Project be extended to June of 2017. There is a lot of work still left to complete and they are having a hard time getting the necessary contractors to get the project done. A formal extension request will be provide to the manager for approval by the Commission. The PUD is the sponsor on the project.

Bob Sischo WFOA Award – the Commissioners and manager congratulated Treasurer Bob Sischo on his ninth consecutive Professional Finance Officers Award from the Washington Finance Officers Association.

COMMISSIONER’S REPORT

Commissioner Ridge attended the Public Power Council (PPC) meetings on Wednesday, August 31st and Thursday, September 1st in Portland Oregon. She stated that the focus of the meetings were the proposed Bonneville Power Administration (BPA) rates and next rate case. BPA has been responsive and are aware that they will need to reduce the proposed rate increase to accommodate the preference power customers that make up the PPC.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.